



## **Laqgħa Numru 18/K7/2014**

### **Introduzzjoni**

It-Tmintax-il Laqgħa tas-Seba' Legislatura tal-Kunsill Lokali Pembroke għas-sena 2014 li saret nhar it-Tlieta 16 ta' Dicembru 2014.

Il-Kunsill iltqa' fl-Ufficcju Amministrattiv tiegħu, Triq Alamein, Pembroke, fil-5.30pm.

Prezenti: Is-Sindku Dean Hili, il-Vici Sindku Raymond Lanzon, il-Kunsilliera Evelyn Vella Brincat u Charles Cesare, u s-Segretarju Ezekuttiv Kevin Borg.

Il-Kunsillier Mark Causon kien skuzat (**Ara Dok. 1**) filwaqt li l-Ambaxxatur Lokali għaz-Zghazagh kien assenti. Fuq talba tal-Kunsill, għal xi hinijiet, kella tkun prezenti wkoll l-Accountant tal-Kunsill Romina Perici Ferrante izda minhabba ragunijiet personali ma setgħetx tkun prezenti u kienet skuzata. (**Ara Dok. 2**)

Segretarju Ezekuttiv Kevin Borg informa lill-Kunsill li jidher li hemm xi problema bl-online streaming u għalhekk jak ikun il-kaz li l-laqgħa ma tkunx qed tixxandar kollha l-hin kollu.

Il-membri tal-Kunsill ma sabux oggezzjoni għal dan.

Is-Sindku Dean Hili qara t-talba ta' qabel il-laqgħa u wara ppresieda l-laqgħa.

### **Agenda**

Il-Kunsill mexxa fuq l-avviz li gie ppubblikat fid-9 ta' Dicembru 2014. L-Agenda kienet:

1. **Approvazzjoni tal-Minuti 17/K7/2014.**
2. **Punti li johorgu mill-Minuti 17/K7/2014.**
3. **Tqegħied ta' dokumenti u rapporti.**
4. **Komunikazzjoni mis-Sindku u l-Kunsilliera.**
5. **Mistoqsijiet.**
6. **Korrispondenza.**
7. **Kumitati Kongunti ta' l-LES u n-NHDJC.**
8. **Attivitajiet Kulturali, Edukattivi u Socjali.**
9. **Decizjoni dwar kwotazzjoni 11, 13 u 14/2014.**
10. **Estimi Annwali għas-sena 2015.**
11. **Pjan ta' hidma għas-snin 2015 - 2017.**
12. **Performance appraisal ta' l-istaff tal-Kunsill.**
13. **Approvazzjoni tal-kontijiet.**
14. **Materji ohra.**

### **01. Approvazzjoni tal-Minuti 17/K7/2014.**

- 1.01. Is-Sindku Dean Hili ppropona l-approvazzjoni tal-Minuti referenza 17/K7/2014 kif ipprezentati.

**KEVIN BORG**

*Executive Secretary*

Sindku : L-Avv. Dean Hili Viċi Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Ezekuttiv : Kevin Borg

1.02. Il-Kunsillier Charles Cesare issekonda.

1.03. Il-Kunsill qabel unanimament.

## 02. Punti li johorgu mill-Minuti 17/K7/2014.

2.01. Is-Sindku Dean Hili ghamel referenza ghall-Minuti 17/K7/2014 fejn irrimarka li ma kienx hemm punti pendenti li jehtiegu decizjonijiet ulterjuri ghajr sitwazzjonijiet fejn il-Kunsill qed jistenna twegibiet minghand entitajiet u/jew membri tal-Kunsill.

## 03. Tqeghied ta' dokumenti u rapporti.

3.01. Is-Segretarju Ezekuttiv Kevin Borg ipprezenta lill-Kunsill **Internal Memo 062-2014** - Ftuh ta' kwotazzjoni 11 u 14/2014 (**Ara Dok 3**); **Internal Memo 063-2014** - Bord ta' l-Ghazla kwotazzjoni 11, 13, 14/2014 (**Ara Dok 4**) u **Internal Memo 064-2014** - Lista ta' laqghat li saru 17/K7/14 u 18/K7/14 (**Ara Dok 5**).

3.02. Is-Sindku Dean Hili ghamel referenza ghall-works orders mahruga bejn laqgha u ohra fejn ippropona r-ratifikazzjoni taghhom, liema works orders inhargu skond l-esigenzi li kellu l-Kunsill.

Works Order	Data	Kumpanija	Xoghol
240	2014	18/11/2014	Pembroke Self Service
244	2014	20/11/2014	Maltapost
245	2014	20/11/2014	Mica Med Ltd
259	2014	20/11/2014	J & K Contractors
260	2014	24/11/2014	Mica Med Ltd
261	2014	28/11/2014	Mica Med Ltd
262	2014	02/12/2014	Koptasin
263	2014	02/12/2014	Smart Office Supplies
264	2014	03/12/2014	Zammit Trading
265	2014	04/12/2014	Ell's Urban Services
266	2014	04/12/2014	Koptasin

Xiri ta' luminati, ilma u ikel ghal-laqgha tal-Kunsill

Xiri ta Bolol

Tlabna sabiex jissewwew bozoz li hemm fil-passagg bejn l-STC u Sprachcafe u bozza ohra wara l-Knisja

Tlabna sabiex jissaqqaq permezz ta' slabs jew gradilji open culvert fi Triq Sir Luigi Preziosi u sabiex jigi rrangat culvert li hemm fid-dahla ta' Triq Sir Luigi Preziosi peress li jidher li sfronda.

Tlabna sabiex tirrenga l-lampa tad-dawl bi numru W109 fi Triq Patri Serafin Zarb ma' Blk 7, Flt 12. Kif ukoll tirrenga lampi maqtugha fi Triq Gioacchino Le Brun.

Tlabna sabiex tissewwa bozza numru W089 li tinsab fi Triq Misrah il-Paci kantuniera ma' Triq ANZAC.

Tlabna sabiex tinbidel mera ezistenti fi Triq Normandy ta' 60cm u isir pole gdid ghat-tabella ta' l-isem ta' Triq Normandy.

Lista ta' stationary

Tlabna sabiex jissupplixxi kaxxa Z-Fold White Towels x 150 (25 pakkett)

Tlabna sabiex isir xi patching fi Triq Normandy, Triq Tobruk u Triq Gabriele Henin

Tlabna sabiex isir refreshing ta' double yellow lines fl-akwata ta' San Gorg.

3.03. Il-Kunsillier Evelyn Vella Brincat issekondat.

3.04. Il-Kunsill qabel unanimament.

3.05. Is-Sindku Dean Hili ghamel referenza ghall-ilmenti/kummenti/suggerimenti li rcieva l-Kunsill fejn ippropona li b'konnessjoni ma' item 55 ghandu jigi rrangat il-hajt.

**Sindku** : L-Avv. Dean Hili    **Viċi Sindku** : Raymond Lanzon  
**Kunsilliera** : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
**Segretarju Ezekuttiv** : Kevin Borg

**Ilment****Detalji**

- 54 Qed titlob sabiex il-parking space ta' disabled l'hemm bejn l-iskola ta' St. Michael u STC jiccaqlaq u jigi iktar il-gewwa minhabba li ma tkunx tista' ddur bil-van.
- 55 Infurmat lill-Kunsill li xi hadd mal-lejl matul il-weekend dahal bil-karozza fejn Blk 1, Flt 1 u waqqa parti mill-hajt l'inbena milux mill-Kunsill (fejn il-gibjun).
- 3.06. Il-Kunsillier Evelyn Vella Brincat issekondat u ziedet li dwar item 54 il-Kunsill ghandu jara jekk jistax b'xi mod jikkomunika mal-persuna koncernata sabiex tinkiseb aktar informazzjoni.
- 3.07. Il-Kunsill qabel unanimament.
- 3.08. Is-Sindku Dean Hili ppropona li t-tlett bins li hemm antiki skond ir-rapport tal-CM, ghandhom jitnehnew u jinbidlu m'ohrajn tal-plastik milli diga ghandu l-Kunsill.
- 3.09. Il-Kunsillier Evelyn Vella Brincat issekondat.
- 3.10. Il-Kunsill qabel unanimament.

**04. Kommunikazzjonijiet mis-Sindku u l-Kunsilliera.**

- 4.01. Is-Sindku Dean Hili rrefera lill-Kunsill ghat-tqeghied tad-dokumenti ndikati hawn fuq.

**05. Mistoqsijiet.**

- 5.01. Peress li ma kienx hemm mistoqsijiet is-Sindku Dean Hili ghadda ghas-suggett li kien imiss.

**06. Korrispondenza.**

- 6.01. Fuq il-mejda tal-Kunsill qabel u waqt il-laqgħa, kien hemm esebiti l-kontijiet, l-ilmenti u l-korrispondenza kollha li dahlet u harget bejn il-19 ta' Novembru u s-16 ta' Dicembru 2014 u dan ghas-sodisfazzjon tal-Kunsilliera.
- 46/5513/14/I  
20/11/2014 Kwotazzjoni minghand Leisure Entertainment għal servizz ta' Father Christmas għall-prezz ta' €75 + VAT jew €200 + VAT (santa + karozzin).
- 46/5560/14/I  
24/11/2014 Kwotazzjoni minghand Leon Promotions għal servizz ta' Father Christmas għall-prezz ta' €20 is-siegha nkluz il-VAT.
- 46/5585/14/O  
25/11/2014 Email lill-membri tal-Kunsill fejn intbghatu kopja taz-zewg stimi migbura għall-Father Christmas u gew mitluba jinfurmaw lura bl-ghazla tagħhom sabiex ikun jista' jsir il-booking.
- 46/5696/14/O  
03/12/2014 Email lill-membri tal-Kunsill fejn gew mitluba l-kummenti tagħhom sabiex fl-attvita' tal-Father Christmas kull min japplika jintalab kontribuzzjoni minima ta' €2 sabiex jingħataw għall-Istrina 2014.
- 6.02. B'referenza għall-korrispondenza numri **46/5513/14/I, 46/5560/14/I, 46/5585/14/O u 46/5696/14/O** is-Sindku Dean Hili ppropona li tigi ratifikata d-decizjoni li ttiehdet permezz tal-email, senjatament dik li l-Kunsill jagħzel l-orhos offerta u allura dik ta' Leon Promotions, u li tintalab għotja lill-partecipanti ta' €2 b'risq l-Istrina 2014.
- 6.03. Il-Vici Sindku Raymond Lanzon issekonda.

**KEVIN BORG**  
*Executive Secretary*

Sindku : L-Avv. Dean Hili    **Viċi Sindku** : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Eżekuttiv : Kevin Borg

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6.04. Il-Kunsill qabel unanimament.

- 46/5526/14/I      Email minghand JGC Ltd. fejn b'referenza ghall-email tal-Kunsill  
21/11/2014      ikkonferma li l-prezz tal-grada jinkludi l-parti ta' bejn il-grada u l-hitan.
- 46/5543/14/I      Email minghand Mquip fejn b'referenza ghall-email tal-Kunsill dwar QT  
24/11/2014      13/2014 ta' safety gates informat lill-Kunsill li l-kwotazzjoni ma tinkludix  
il-parti ta' bejn il-grada u l-hitan u talbet nipprovd u l-qisien biex ikunu  
jistghu jikkwotaw.
- 46/5579/14/I      Email minghand E&L Enterprises fejn b'referenza ghall-ittra tal-Kunsill  
25/11/2014      dwar Kwotazzjoni 13/2014 ta' safety gates baghat l-ispecificazzjonijiet,  
informazzjoni u ritratt ta' spiral hinges li ser jintuzaw.

6.05. B'referenza ghall-korrispondenza numri **46/5526/14/I, 46/5543/14/I u 46/5579/14/I** is-Sindku Dean Hili nforma lill-Kunsill li l-Kunsill qiegħed jiehu konjizzjoni tad-dokumentazzjoni kollha sottomessa u l-offerti kollha gew ikkunsidrati fil-laqgħa tal-bord tal-ghazla. Il-kelliem irrimarka li r-rakkomandazzjoni tal-bord ser tigi diskussa aktar tard.

- 46/5614/14/I      Email minghand il-Kunsilliera Evelyn Vella Brincat fejn talbet biex fil-  
27/11/2014      laqgħa li jmiss tal-Kunsill tkun diskussa l-proposta sabiex jitwaqqaf l-  
abbuz ta' sewqan eccessiv fi Triq il-Mediterran għat-triq tal-bajja.

6.06. B'referenza għall-korrispondenza numru **46/5614/14/I** il-Kunsillier Evelyn Vella Brincat irrimarkat li hemm bzonn li jittiehdu xi passi biex jitraxx l-abbuz li qed ikun hemm fuq ix-xgħari matul il-lejl b'sewqan eccessiv u abbuzi illeciti. Il-kelliema pproponiet li l-Kunsill għandu jikkonsulta ma' l-MTA, Nature Trust u TM dwar il-possibilita' li xi toroq li jagħtu minn Triq il-Mediterran lejn il-baħar, isiru pedonali.

6.07. Il-Kunsillier Charles Cesare ssekonda.

6.08. Is-Sindku Dean Hili talab lill-membri tal-Kunsill biex fuq dan is-sugget jibgħatu r-rakkomandazzjonijiet tagħhom lis-Segretarju Eżekuttiv. Il-kelliem talab ukoll li jintbagħat reminder lill-MEPA vis-a-vis il-qiegħ tal-haxix fuq in-Natura2000.

6.09. Il-Kunsill qabel unanimament.

- 46/5638/14/I      Kopja ta' petizzjoni minghand ir-Residenti ta' Sit A li bagħtu lill-Agenzija  
01/12/2014      Appogg dwar grupp ta' tfa' li jithallew barra jilgħabu bla supervizzjoni fejn  
sahansitra jkissru propjeta' pubblika u privata.

6.10. B'referenza għall-korrispondenza numru **46/5638/14/I** il-Kunsillier Evelyn Vella Brincat ipproponiet li sakemm il-Kunsill ma jingħatax dettalji tal-persuni koncernata l-Kunsill ma jista' jiehu ebda passi speċjalment dwar hsarat pubblika.

6.11. Is-Sindku Dean Hili ssekonda.

6.12. Il-Kunsill qabel unanimament.

- 46/5639/14/I      Ittra minghand Rodeco Group fejn informaw lill-Kunsill bil-kumpanija fejn  
01/12/2014      joffru tiswija ta' toroq bil-hot asphalt.

6.13. B'referenza għall-korrispondenza numru **46/5639/14/I** is-Sindku Dean Hili irrimarka li din qiegħda tingieb a konjizzjoni tal-Kunsill sabiex ikunu f'pozizzjoni aħjar jagħmlu r-rakkomandazzjonijiet tagħhom skond il-htiega.

- 46/5646/14/I      Email minghand is-Sindku Dean Hili fejn informa li l-Kunsill irid jiehu  
01/12/2014      hsieb Triq Gabriele Henin u kif ukoll minhabba li tkellem ma' sid ta'

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Sindku : L-Avv. Dean Hili    Viċi Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Eżekuttiv : Kevin Borg

Granny Bazaar u xi girien ohra u nfurmawh bil-problema li hemm fuq in-naha ta' l-AFM dwar il-manutenzjoni tal-huts u problema tal-grieden.

6.14. B'referenza ghall-korrispondenza numru **46/5646/14/I** is-Sindku Dean Hili ppropona li dwar is-sit ta' biswit il-huts u l-Granny Bazaar, il-Kunsill ghandu jitlob laqgħa mal-Brigadier ta' l-AFM. Il-kelliem irrimarka li dwar Triq G. Henin, fil-jiem li ghaddew kien sar xogħol ta' patching.

6.15. Il-Kunsillier Charles Cesare ssekonda.

6.16. Il-Kunsill qabel unanimament.

46/5647/14/I  
01/12/2014 Email mingħand il-Perit Kevin Fsadni fejn b'referenza għall-Gnien ta' Madre Teresa ta' Kalkutta nforma l-Kunsill li l-BOQ giet finalizzata izda l-Kunsill irid jiddeciedi l-ammont ta' flus li ser jitnaqqsu bhala Default Notice u jkun jista' johrog ic-certifikat finali.

46/5720/14/I  
04/12/2014 Email mingħand il-Perit George Farrugia fejn irringrazzja l-Kunsill ta' l-email u nforma l-Kunsill li huma lesti li jagħmlu garanzija ta' 10% bl-ammont ta' €2,400 valida għal 6 xhur.

6.17. B'referenza għall-korrispondenza numri **46/5647/14/I u 46/5720/14/I** is-Sindku Dean Hili għamel referenza għax-xogħol konness ma' l-upgrading ta' Gnien Madre Teresa ta' Kalkutta fejn għamel referenza għall-Minuti 11/K7/2014 item 12.23, fejn il-Kunsillier Mark Causon kien ippropona li l-kuntrattur Joseph Caruana li qed jagħmel ix-xogħol t'upgrading fuq Gnien Madre Teresa ta' Kalkutta u l-Perit Kevin Fsadni għandhom jingħataw Default Notice kif ukoll penali ta' 25% minhabba li x-xogħol ma tlestix fil-hin. Il-Kunsillier Evelyn Vella Brincat kienet issekondat u l-Kunsill kien qabel unanimament. (46/3160/14/O)

6.18. Wara diskussjoni li saret, is-Sindku Dean Hili rrimarka li ladarba x-xogħol issa huwa konkluz u jirrizulta li d-dewmien ma kienx kollu tort tal-kuntrattur, ippropona li dan it-tnaqqis ma jsirx. Il-kelliem ippropona wkoll li l-hlasijiet isiru u l-Kunsill jitlob garanzija bankarja ta' 10% għall-perjodu ta' sena.

6.19. Il-Kunsillier Evelyn Vella Brincat issekondat.

6.20. Il-Kunsill qabel unanimament.

46/5674/14/I  
02/12/2014 Kwotazzjoni mingħand J&K Contractors Ltd. għal steel walk on grille għall-prezz ta' €756.

6.21. B'referenza għall-korrispondenza numru **46/5674/14/I** is-Sindku Dean Hili ppropona li tigi approvata din l-istima.

6.22. Il-Kunsillier Evelyn Vella Brincat issekondat.

6.23. Il-Kunsill qabel unanimament.

46/5699/14/I  
03/12/2014 Email mingħand Eworld Ltd. fejn b'referenza għall-kwotazzjoni 11/2014 upgrading tal-kompjuters informat lill-Kunsill li l-kwotazzjoni sottomessa hija għall-installazzjoni ta' software u ram u ma tinkludix ix-xiri ta' software u hardware.

6.24. B'referenza għall-korrispondenza numru **46/5699/14/I** is-Sindku Dean Hili rrimarka li r-rakkomandazzjonijiet tal-bord tal-ghazla ser jigu diskussi aktar tard.

46/5728/14/I  
04/12/2014 Email mingħand Leon Promotions fejn staqsa jekk il-Kunsill huwiex interessat li jorganizza attivita' tal-Karnival għall-prezz ta' €650 ink. VAT.

Sindku : L-Avv. Dean Hili Viċi Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Eżekuttiv : Kevin Borg

KEVIN BORG  
Segretarju Eżekuttiv

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- 6.25. B'referenza għall-korrispondenza numru **46/5728/14/I** il-Kunsillier Evelyn Vella Brincat ipproponiet li għas-sena li gejjja l-Kunsill m'għandux ippjanat attivitajiet simili.
- 6.26. Il-Kunsillier Charles Cesare ssekonda.
- 6.27. Il-Kunsill qabel unanimament.
- 46/5736/14/I      Email minghand TCTC fejn informa lill-Kunsill bil-korsijiet li ser jibdew tul  
05/12/2014      is-sena 2015.
- 6.28. B'referenza għall-korrispondenza numru **46/5736/14/I** il-Kunsillier Evelyn Vella Brincat ipproponiet li bħalissa l-Kunsill qed jorganizza korsijiet ma' l-MCA li huma minghajr hlas u għalhekk m'għandux pjanijiet li jorganizza korsijiet ohra.
- 6.29. Is-Sindku Dean Hili ssekonda.
- 6.30. Il-Kunsill qabel unanimament.
- 46/5801/14/I      Memo 30/2014 minghand id-Dipartiment għall-Gvern Lokali dwar Spazji  
11/12/2014      Pubblici - Zoni Miftuha.
- 6.31. B'referenza għall-korrispondenza numru **46/5801/14/I** is-Sindku Dean Hili ppropona li s-siti għandhom ikunu : Il-Picnic Area ta' taht Triq Normandy, iz-zona prezentament okkupata bix-xoghlijiet tal-Enemalta, iz-zona kollha ta' Triq l-Imhallef William Harding, iz-zona tal-mixtla fuq il-gibjun fi Triq Burma, zona għal kalata tal-bocci fi Triq il-Mediterran, s-sit li hemm bejn Sit A Blokk 1 – 4 u 5 – 11 (chess, out door gym, tennis, ecc), u ohrajn li jaf diga kienu gew diskussa nformalment.
- 6.32. Il-Kunsillier Charles Cesare ssekonda.
- 6.33. Il-Kunsill qabel unanimament.

## **07. Kumitati Kongunti ta' l-LES, Kumitat Reġjonali u n-NHDJC.**

- 7.01. Is-Sindku Dean Hili rrefera lill-membri tal-Kunsill għall-Minuti tal-laqgħat ta' dawn il-kumitati.

## **08. Attivitajiet Kulturali, Edukattivi u Soċjali.**

- 8.01. Is-Sindku Dean Hili rimarka li ma kien hemm xejn pendenti fuq dan is-suggett.

## **09. Decizjoni dwar kwotazzjoni 11, 13 u 14/2014.**

- 9.01. Is-Sindku Dean Hili għamel referenza għall-Internal Memo 63-2014 - Bord ta' l-Għazla Kwotazzjoni 11, 13 u 14/2014 (Ara Dok 2).
- 9.02. Is-Sindku Dean Hili nforma lill-Kunsill li l-Bord ta' l-Għazla unanimament kien qed jirrakkomanda li **Kwotazzjoni 11/2014 – Upgrading of computers operating systems & hardware** għandha tingħata lill-AID Limited abbazi li l-offerta tagħom hija l-aktar finanzjarjament vantagguza. Il-kelliem ippropona li l-Kunsill japprova din ir-rakkomandazzjoni.
- 9.03. Il-Vici Sindku Raymond Lanzon issekonda.
- 9.04. Il-Kunsill qabel unanimament.



- 9.05. Is-Sindku Dean Hili nforma lill-Kunsill li l-Bord ta' l-Ghazla unanimament kien qed jirrakkomanda li **Kwotazzjoni 13/2014 – Safety gates għall-gonna** ghandha tinghata lill-**E&L Enterprises** abbazi li l-offerta taghom hija l-aktar finanzjarjament vantagguza. Il-kelliem ippropona li l-Kunsill japprova din ir-rakkomandazzjoni.
- 9.06. Il-Vici Sindku Raymond Lanzon issekonda.
- 9.07. Il-Kunsill qabel unanimament.
- 9.08. Is-Sindku Dean Hili nforma lill-Kunsill li l-Bord ta' l-Ghazla unanimament kien qed jirrakkomanda li **Kwotazzjoni 14/2014 – Supply and install concrete litter bins in Picnic Area** ghandha tigi rifjutata minhabba li l-prezzijiet huma ghola mill-aspettattivi tal-Kunsill. Il-kelliem ippropona li l-Kunsill japprova din ir-rakkomandazzjoni.
- 9.09. Il-Vici Sindku Raymond Lanzon issekonda.
- 9.10. Il-Kunsill qabel unanimament.

## **10. Estimi Annwali ghas-sena 2015.**

- 10.01. Is-Sindku Dean Hili ipprezenta lill-Kunsill draft ta' l-Estimi Annwali ghas-sena 2015, fejn fin-nuqqas tal-prezenza ta' l-Accountant tal-Kunsill Romina Perici Ferrante, talab lis-Segretarju Ezekuttiv Kevin Borg biex jaghti l-ispjega tieghu lill-Kunsill. **(Ara Dok. 6)**
- 10.02. Wara kummenti mill-Kunsilliera, is-Sindku Dean Hili ppropona l-approvazzjoni ta' l-Estimi draft kif ipprezentata. Il-kelliem fakkar li dan ir-rapport ghandu jigu ratifikat formalment mill-Kunsill wara l'issir il-laqgha tal-lokalita' kif ukoll wara li l-Kunsill jircievi minghand id-DGL kemm ser tkun l-allokazzjoni finanzjarja ghas-sena 2015.
- 10.03. Il-Kunsillier Charles Cesare ssekonda.
- 10.04. Il-Kunsill qabel unanimament.

## **11. Pjan ta' hidma ghas-snin 2015 - 2017.**

- 11.01. Is-Sindku Dean Hili ipprezenta lill-Kunsill draft tal-Pjan ta' hidma ghas-snin 2015 – 2017, fejn fin-nuqqas tal-prezenza ta' l-Accountant tal-Kunsill Romina Perici Ferrante, talab lis-Segretarju Ezekuttiv Kevin Borg biex jaghti l-ispjega tieghu lill-Kunsill. **(Ara Dok. 7)**
- 11.02. Wara kummenti mill-Kunsilliera, is-Sindku Dean Hili ppropona l-approvazzjoni tal-pjan ta' hidma draft ghas-snin 2015 - 2017 kif ipprezentata. Il-kelliem fakkar li dan ir-rapport ghandu jigu ratifikat formalment mill-Kunsill wara l'issir il-laqgha tal-lokalita' kif ukoll wara li l-Kunsill jircievi minghand id-DGL kemm ser tkun l-allokazzjoni finanzjarja ghas-sena 2015.
- 11.03. Il-Kunsillier Charles Cesare ssekonda.
- 11.04. Il-Kunsill qabel unanimament.

## **12. Performance appraisal ta' l-istaff tal-Kunsill.**

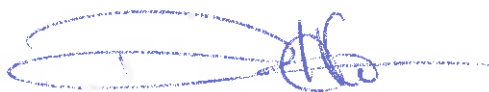
- 12.01. Is-Sindku Dean Hili pprezenta lill-Kunsill l-appraisal performance report tas-Segretarju Ezekuttiv Kevin Borg, kif ukoll f'isem is-Segretarju Ezekuttiv Kevin Borg, ir-rapport ta' l-impjegati Alison Grixti u Kirsty Rizzo. **(Ara Dok. 8, 9 u 10)**
- 12.02. Is-Sindku Dean Hili ghamel referenza ghar-rapport fuq l-operat tas-Segretarju Ezekuttiv Kevin Borg fejn ippropona l-approvazzjoni tar-rapporti kif ipprezentat inkluz li jigi rrakkomandat lid-Direttur DGL li jinghata l-full performance bonus, jigifieri 10%.
- 12.03. Il-Vici Sindku Raymond Lanzon issekonda.
- 12.04. Il-Kunsill qabel unanimament.
- 12.05. Is-Sindku Dean Hili ghamel referenza ghar-rapporti kkompilata mis-Segretarju Ezekuttiv Kevin Borg dwar ix-xoghol ta' l-impjegati Alison Grixti u Kirsty Rizzo fejn ippropona l-approvazzjoni tar-rapporti kif ipprezentati nkluz li jinghataw il-full performance bonus, jigifieri 6%.
- 12.06. Il-Vici Sindku Raymond Lanzon issekonda.
- 12.07. Il-Kunsill qabel unanimament.
- 12.08. Is-Segretarju Ezekuttiv Kevin Borg ghan-nom tieghu u ta' l-impjegati rringrazzja lill-Kunsill.

## **13. Approvazzjoni tal-kontijiet.**

- 13.01. Is-Sindku Dean Hili pprezenta l-iskeda tad-dhul u hrug. **(Ara Dok. 11, 12, 13, 14, 15, 16, 17, 18 u 19)**
- 13.02. Wara li l-Kunsilliera raw u skrutinaw il-kontijiet ipprezentati, is-Sindku Dean Hili ppropona l-approvazzjoni tal-kontijiet kollha kif ipprezentata bit-tnaqqis propost ghajr il-kont ta' Ells Urban Services peress li ghadu ma giex iccertifikat mill-Perit.
- 13.03. Il-Kunsillier Charles Cesare ssekonda.
- 13.04. Il-Kunsill qabel unanimament.

## **14. Materji ohra.**

- 14.01. Is-Sindku Dean Hili ghamel referenza ghall-pjanti proposti mill-Perit Kevin Fsadni b'konnessjoni mal-bankini godda fi Triq Burma u Triq Mandalay fejn ippropona li l-Kunsill ghandu japplika ghall-permess ta' DNO mal-MEPA.
- 14.02. Il-Kunsillier Charles Cesare ssekonda
- 14.03. Il-Kunsill qabel unanimament.
- 14.04. Is-Sindku Dean Hili ghalaq il-laqgħa fit-8.30pm wara li ntlahaq ftehim li l-laqgħa li jmiss ser tinzamm nhar it-Tlieta 13 ta' Jannar 2015 fil-5.30pm.



Avv. Dean Hili  
Sindku



Kevin Borg  
Segretarju Ezekuttiv

---

Sindku : L-Avv. Dean Hili    Vici Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Ezekuttiv : Kevin Borg



## Pembroke Local Council at DLG

Sok 1

**From:** Causon Mark at MSDEC-PARK  
**Sent:** 09 January 2015 08:40  
**To:** Pembroke Local Council at DLG  
**Subject:** excused from council meeting

Bongu Kevin

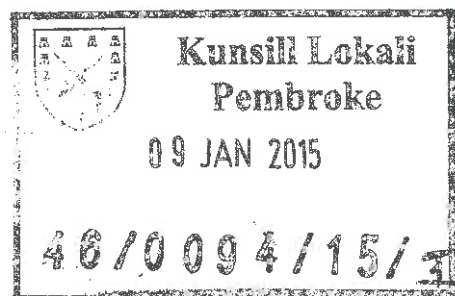
This is to inform you that I could not attend the last council meeting since I was in a meeting at the Ministry and could not leave.

Dr Mark Causon  
Project manager  
Rural Development Department- Parks and initiatives

t: +356 22928119  
mark.causon@gov.mt  
www.environment.gov.mt

MINISTRY FOR SUSTAINABLE DEVELOPMENT, THE ENVIRONMENT AND CLIMATE CHANGE

TA' QALI PARK,  
TA' QALI, MALTA



Executive Secretary

## Pembroke Local Council at DLG

Doc 2

**From:** Romina Perici Ferrante <rpericiferrante@gmail.com>  
**Sent:** 16 December 2014 19:39  
**To:** Pembroke Local Council at DLG  
**Subject:** Budget & Business Plan Meeting

Dear Kevin,

Due to unforeseen circumstances, I could not make it tonight for the meeting. Kindly excuse me. I will come next Friday for the Locality meeting.

Regards,  
Romina



**KEVIN BORG**  
Executive Secretary

## Kunsill Lokali Pembroke

Triq Alamein  
Pembroke, PBK 1776,  
Malta

Tel: (356) 2137 2111 Fax: (356) 2137 2555

Web: [www.pembroke.gov.mt](http://www.pembroke.gov.mt)

e-mail: [pembroke.lc@gov.mt](mailto:pembroke.lc@gov.mt)



## Pembroke Local Council

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*Sok 3*

Internal Memo Referenza 062/2014

3 ta' Diċembru 2014

### Ftuħ ta' kwotazzjonijiet 11 u 14/2014

L-offerti għalqu nhar il-Gimgha 28 ta' Novembru 2014 fis-1.00pm, u nfetħu nhar l-Erbgha 3 ta' Diċembru 2014 fis-2:30pm fil-preżenza tas-Sindku Dean Hili, il-Viċi s-Sindku Raymond Lanzon u Segretarju Eżekuttiv Kevin Borg.

Wara li nfetħet il-kaxxa nstab li kien hemm 6 offerti.



#### Pembroke Local Council

Alamein Road  
Pembroke, PBK 1776,  
Malta  
Tel: (+356) 2137 2111 Fax: (+356) 2137 2555  
Web page: [www.pembroke.gov.mt](http://www.pembroke.gov.mt)  
e-mail: [pembroke.lc@gov.mt](mailto:pembroke.lc@gov.mt)

Date : - 03/12/2014

Offers received for : Quote 11/2014 - Upgrading of computers operating systems & hardware  
Quote 14/2014 - Supply and install concrete litter bins in Picnic Area

Ref.	Name of Tenderer	Backup	4GB RAM	Windows 8.1	Office	Reinstallation
11/14	Innovatech	€10 00/10GB	€30 each pc	€140 each pc	€499 each pc	€18 / hour
11/14	Eworld Ltd.	€153.40	€29.50	€76.70	€76.70	€76.70
11/14	AID Ltd.	NIL	€258.75	€692.15	€753.00	NIL
11/14	Infinite Fusion Technologies	NIL	€265.00	€725.00	€750.00	NIL
14/14	FGL Commercial Sales Ltd	various prices				
14/14	M Quip Co Ltd.	various prices				

We certify that 6 offers have been found in the Tender Box. The offers were opened in our presence and the foregoing is a true statement thereof

Chairman

Executive Secretary

03/12/2014

Date

Member

Member

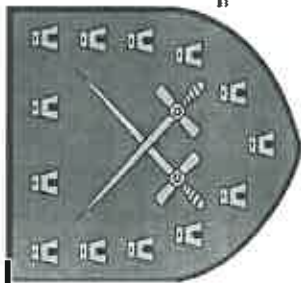
Member

*V.3*  
Kevin Borg  
Segretarju Eżekuttiv

Awtorizzazzjoni tas-Sindku Dean Hili sabiex tiġi ċċirkolata lill-Kunsilliera

Sindku : Avv. Dean Hili Viċi Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Eżekuttiv : Kevin Borg

KEVIN BORG  
Executive Secretary



# **Pembroke Local Council**

Alamein Road  
Pembroke, PBK 1776,  
Malta.

Tel : (+356) 2137 2111 Fax : (+356) 2137 2555  
Web page : [www.pembroke.gov.mt](http://www.pembroke.gov.mt)  
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14/14	M Quip Co Ltd.	various prices				

We certify that 6 offers have been found in the Tender Box. The offers were opened in our presence and the foregoing is a true statement thereof

03/12/2014

Chairman

Executive Secretary

Date

Member

Member

Member

KEVIN BORG  
Executive Secretary

531



*Dok4*

**Internal Memo Referenza 063/2014**

**15 ta' Diċembru 2014**

**Bord ta' I-Għażla Kwotazzjoni 11, 13 u 14/2014**

Il-Bord ta' I-Għażla Itaq' nhar il-Ħamis 13 ta' Novembru 2014 fit-3.00pm. Preżenti s-Sindku Dean Hili, il-Viċi Sindku Raymond Lanzon u Segretarju Eżekuttiv Kevin Borg.

Il-Kunsilliera Evelyn Vella Brincat, Mark Causon u Charles Cesare kienu skużata.

**Kwotazzjoni 11/2014 – Upgrading of computers operating systems & hardware**

<b>Name of Bidder</b>	<b>Prezz fis-sena</b>
Innovatech	€2,007.00 + rata ta' l-installazzjoni/siegħa
Eworld	€413.00 eskluż is-software u l-hardware
AID Ltd.	€1,703.90
Infinite Fusion Technologies Ltd.	€1,740.00

Wara li l-membri tal-Bord flew id-dokumenti kollha ta' l-offerti, il-membri tal-Bord qablu unanimament li l-offerta ta' Eworld ma kienetx administrative complaint peress li ma kienetx tinkludi s-software u l-hardware. Fid-dawl ta' dan il-membri tal-Bord qablu unanimament li għandha tintgħazel dik ta' AID Ltd. abbażi li l-offerta tagħhom hija l-aktar vantaġġuża.

**Kwotazzjoni 13/2014 – Provvista u nstallazzjoni ta' gradi tas-sigurta' fil-gonna pubbliċi**

<b>Name of Bidder</b>	<b>Prezz fis-sena</b>
XN Teq Co. Ltd.	€6,976.00
General Maintenance Ltd.	€944.00
JGC Ltd.	€3,000.00

Sindku : Avv. Dean Hili Viċi Sindku : Raymond Lanzon **KEVIN BORG**  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare *Executive Secretary*  
Segretarju Eżekuttiv : Kevin Borg


E&L Enterprises	€1,900.22
Adrian Licari	€3,800.00
M. Quip Co. Ltd.	€3,170.00

Wara li l-membri tal-Bord flew id-dokumenti kollha ta' l-offerti, il-membri tal-Bord qablu unanimament li l-offerti ta' XN Teq Co. Ltd. u General Maintenance Ltd. ma kienux administrative complaint peress li ma kellomx id-dettalji mitluba. Fid-dawl ta' dan il-membri tal-Bord qablu unanimament li għandha tintgħazel dik ta' E&L Enterprises abbażi li l-offerta tagħhom hija l-aktar vantagguża. (ref 46/5526/14/l, 46/5543/14/l, 46/5579/14/l)

<b>Kwotazzjoni 14/2014 – Supply and install concrete litter bins in Picnic Area</b>	
<b>Name of Bidder</b>	<b>Prezz fis-sena</b>
FGL Commercial Sales Ltd.	various
M Quip Co Ltd.	various

Wara li l-membri tal-Bord flew id-dokumenti kollha ta' l-offerti, il-membri tal-Bord qablu unanimament li l-offerti jigu rrifjutata minhabba li l-prezzijiet huma għola mill-aspettattivi tal-Kunsill.

Il-laqgħa ntemmet fl-4:00pm.

  
Dean Hili  
Sindku

  
Raymond Lanzon  
Viċi Sindku

  
Kevin Borg  
Segretarju Eżekuttiv



**Awtorizzazzjoni tas-Sindku Dean Hili sabiex tiġi ċċirkolata lill-Kunsilliera**

**Sindku : Avv. Dean Hili Viċi Sindku : Raymond Lanzon**  
**Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare**  
**Segretarju Eżekuttiv : Kevin Borg**





ok 5

Internal Memo Riferenza 064/2014

16 ta' Dicembru 2014

## **Laqgħat li saru bejn il-Laqgħa 17/K7/14 u 18/K7/14**

<b>Data</b>	<b>Suggett</b>	<b>Post</b>	<b>Min attenda</b>
18/11/2014	Laqgħa tal-Kunsill 17/K7/2014	Kunsill Lokali Pembroke	Dean Hili Ray Lanzon Evelyn Vella Brincat Mark Causon Kevin Borg
24/11/2014	Laqgħa tar-Regjun Tramuntana	Ufficcju San Pawl il-Bahar	Dean Hili
26/11/2014	Laqgħa mas-Sur David Sutton dwar TenT - Pembroke Area	Transport Malta	Dean Hili Kevin Borg
27/11/2014	ANSEK - Konferenza Annwali	Palace Hotel	Kevin Borg
01/12/2014 — 02/12/2014	Training Needs Analysis (TNA) Report	The Waterfront Hotel, Sliema	Kevin Borg
03/12/2014	Jinfethu Quote 11 u 14/2014	Kunsill Lokali Pembroke	Dean Hili Ray Lanzon Kevin Borg

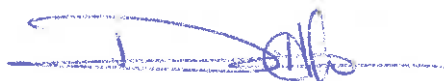
**Sindku** : Dean Hili LL. D. **Viċi Sindku** : Raymond Lanzon  
**Kunsilliera** : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
**Segretarju Eżekuttiv** : Kevin Borg

**KEVIN BORG**  
Executive Secretary

08/12/2014	Invit għall-Membri tal-Kunsill għal-quddiesa mmexxija mill-Isqof Scicluna	Knisja Kristu Rxoxl	Dean Hili Kevin Borg
12/12/2014	Coordinating Committee Meeting Re: EneMalta works in Sliema, Gzira & Pembroke	Project House - Beltissebh, Floriana	Kevin Borg
12/12/2014	Laqgħa mal-Ministru Dr. Michael Falzon	Kastilja	Dean Hili Kevin Borg
15/12/2014	Laqgħa tal-Bord ta l-Għażla - Quotes 11, 13 u 14/2014	Kunsill Lokali Pembroke	Dean Hili Ray Lanzon Kevin Borg
15/12/2014	Laqgħa mal-Perit Kevin Fsadni	Kunsill Lokali Pembroke	Dean Hili Ray Lanzon Kevin Borg
16/12/2014	Laqgħa organizzata mid-Dipartiment għall-Gvern Lokali bl-isem ta' Europe for Citizens Programm	The Geroge Hotel	Kevin Borg



Kevin Borg  
Segretarju Eżekuttiv



Awtorizzazzjoni tas-Sindku Dean Hili sabiex tiġi ċċirkolata lill-Kunsilliera

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Sindku : Avv. Dean Hili, Viċi Sindku : Raymond Lanzon  
Kunsilliera : Evelyn Vella Brincat, Mark Causon u Charles Cesare  
Segretarju Eżekuttiv : Kevin Borg



# Kunsill Lokali Pembroke

## Estimi Annwali

2015

Werrej

Estimi fil-Qosor	2
Estimi ta' Dħul u Nfiq	6
Estimi ta' Nfiq Kapitali	9
Cash Budget	10

KEVIN BORG  
Executive Secretary

**Dhul u Infieg****A. Riżultat għas-Sena 2014**

Mis-sena finanzjarja Jannar - Diċembru 2014 fuq il-kotba tal-Banek baqa' bilanċ pożittiv ta' €xxx,xxx.xx li minnhom irid jitnaqqas l-ammont ta' €xxx,xxx.xx bħala Current Liabilities (Creditors u Accruals), jizdiedu dħul li għad irid jidħol €xxx,xxx.xx izzid l-inventarju ta' €xxx,xxx.xx, biex il-fondi disponibbli li jistgħu jintefqu hemm €xxx,xxx.xx. Minn dan l-ammont hemm kommiss €xxx,xxx.xx f'attivitajiet li ser jagħmel il-Kunsill ma' Pembroke Athleta Sports Club.

**B. Dhul għas-Sena 2015.**

Din is-sena l-Kunsill ser jiġi allokat is-somma ta' €354,084.00 għas-sena finanzjarja 2014.

Huwa previst ukoll li jkun hemm dħul €500.00 mill-iskema tal-libreriji, €1,000 mill-permessi, €100.00 minn sponsors, €3,000.00 minn kummissjonijiet amministrattivi, €300.00 minn bejgħ ta' dokumenti tat-tenders u €360.00 f'imaxijiet tal-Bank, total globali ta' €359,344.00.

**Infieg għas-Sena 20145**

L-Infieg inkluż il-ħlas tal-kontijiet pendenti huwa mqassam fuq tlett voti prinċipali li huma :-

- 1 Pagi u Salarji,
- 2 Manutenzjoni u Xogħlijiet Ohra,
- 3 Infieg Kapitali.

**1. Pagi u Salarji :-**

Il-Kunsill qiegħed jimpjega l-'full complement' għalhekk qed jalloka 24.29% ta' l-infieg kollu jgħifieri €87,000.00. Dan l-ammont ser jiġi mqassam hekk :

I. Onorarja tas-Sindku. Stmat €7,048.00.

II. Pagi u Salarji ta' l-impjegati. Stmat €59,072.00

III. Bonus u Performance Bonus. Stmat €6,068.00

IV. Income Suppliments u Kontribuzzjonijiet Sigurta' Soċjali. Stmat €5,828.00

V. Allowance tas-Sindku u l-Kunsilliera. Stmat €6,400.00

VI. Sahra ta' l-iskrivana. Stmat € 2,584.00

## **2. Manutenzjoni u Xoghlijiet Ohra :-**

Dan il-vot ser ikollu allokati **75.70%** mis-somma totali ta' l-infiq jiġifieri **€271,069.95**.  
Dan l-ammont ser jiġi mqassam hekk :

### **a) Utilitajiet :**

Hawn jidhlu l-ħlasijiet għas-servizzi tad-dawl u l-ilma ta' l-uffiċċju tal-Kunsill, ta' Ġnien 4 ta' Lulju, Ġnien Madre Teresa ta' Kalkutta, il-Batterija ta' Pembroke kif ukoll għat-telefon, fax u linja ċellulari tal-Kunsill. Allokati **€6,038.00**.

### **b) Xiri ta' Materjal :**

Hawn jidhlu l-użu ta' materjal u affarijiet bżonju biex jiffunzjona l-Kunsill, affarijiet użati għat-tindif, uniformijiet u ħwejjeġ relatati. Allokati **€300.00**.

### **c) Tiswijiet u Manutenzjoni :**

Tiswija u manutenzjoni ta' toroq u bankini, tabelli u marki tat-traffiku, l-uffiċċju amministrattiv kif ukoll spejjeż għat-tiswija u l-manutenzjoni ta' makkinarju u għamara ta' l-uffiċċju. Allokati **€54,700.00**.

### **d) Kera :**

Ir-Renta tiġbor fiha spejjeż konnessi mal-kiri tal-lokal użat mill-Kunsill, art u bini. Allokati **€1,456.00**.

### **e) Shubija f'Assoċjazzjonijiet Internazzjonali :**

Kull kontribuzzjoni jew ħlas ta' shubija li jiġihallu mill-Kunsill lill-Organizzazzjonijiet. Dan jinkludi ħlas ta' membership fi-ECAD u miżati għas-seminars li jsiru għas-Sindki u Viċi Sindki Maltin. Allokati **€1,200.00**.

### **f) Spejjeż ta' l-Uffiċċju :**

Hawn jidhru l-ispejjeż konnessi ma' l-uffiċċju, stampar, xiri ta' karti u 'envelopes' u ħtiġijiet oħra ta' l-uffiċċju, pustagġ u xiri ta' xi dokumenti, provvista u printjar ta' flyers li jitqassmu fid-djar. Allokati **€3,995.00**.

### **g) Trasport :**

Ħlasijiet għal garr ta' materjal, rimborzar ta' trasport u transport ta' persuni meta ssir xi attività f'Malta u f'Għawdex. Allokati **€1,250.00**.

### **h) Vjaġġar u Safar :**

Vjaġġar fuq xogħol konness mal-Kunsill u li jinkludi parteċipazzjoni f'laqgħat Internazzjonali. Laqgħat Internazzjonali ta' L-European Cities Against Drugs li Pembroke huwa membru firmatarju. L-ammont allokati qed jiġi proġettat li jintefaq f'kaz li l-Kunsill jipparteċipa f'xi proġett iffinanzjat mill-EU. Allokati **€000.00**.

KEVIN BORG  
Executive Secretary

**1.0 Harsa Ġenerali u Qasira**

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**i) Informazzjoni Għall-Pubbliku :**

Spejjeż konnessi mar-relazzjoni pubbliċi, spejjeż biex jinżammu laqgħat pubbliċi, reklamar, pubblikazzjonijiet tal-Kunsill, il-Home Page tal-Kunsill fuq l-Internet, fieri u esibizzjonijiet u spejjeż ta' librerija. Allokati **€3,030.00.**

**j) Servizzi b'Kuntratt :**

Gbir ta' skart, kiri ta' skips, knis ta' toroq, spejjeż konnessi mat-tindif tal-lokal tal-Kunsill, tindif u manutenzjoni ta' Gonna u 'parks', tindif u manutenzjoni ta' wesgħat bil-ħaxix, poloz tas-sigurta', manutenzjoni tad-dwal tat-toroq, żamma u manutenzjoni ta' open areas u kuntratti oħra. Allokati **€166,750.45.**

**k) Servizzi Professionali :**

Servizz ta' Project Management, contracts manager, servizz ta' Avukat, servizz ta' Accountant, servizzi religjużi, xiri ta' servizz legali u flasijiet professjonali oħra. Allokati **€20,320.50.**

**l) Training :**

Spejjeż għall-taħriġ t'impjegati tal-Kunsill u kompjuter tal-kompjuter. Allokati **€500.00.**

**m) Ospitalità u Servizzi lill-Komunita' :**

Spejjeż relatati m'attivitajiet soċjali u kulturali, konferenzi, viżiti minn delegazzjonijiet barranin, servizz lill-komunita', donazzjonijiet lill-entitajiet filantropiċi kif stabbilit fl-Att u s-sostenn ieħor. Żgħir biex jinkludja u jgħid komplimentat il-Ġemellagg ma' Pembroke Dock Town f'Wales, Pembroke Town f'Wales u Roccalumera fi Sqallija. Allokati **€11,430.00.**

**n) Spejjeż Inċidentali :**

Spejjeż minimi li ma jagħmlux parti mill-lista hawn fuq imsemmija. Allokati **€100.00.**

**3. Infiq Kapitali :-**

Din is-Sena l-Kunsill qiegħed jalloka **0.00%** mit-total tad-dħul globali, jgħid **€0.00.** Dan l-ammont qed jigi mqassam hekk :

**a) Proġetti Speċjali :**

**i. Upgrading fil-lokal – Allokazzjoni ta' €0,000.00.**



## Konkluzjoni

Mill-ispegazzjoni ta' l-istima jidher ċar li l-Kunsill qiegħed jagħmel dak kollu possibbli sabiex iwettaq riżultati pożittivi għar-responsabilitajiet kollha li ngħatawlu skond il-Liġi tal-Kunsilli Lokali.

Avv. Dean Hili  
Sindku

Kevin Borg  
Segretarju Eżekuttiv

DRAFT

**KEVIN BORG**  
*Executive Secretary*

**2.0 L-Estimi tad-Dhul u l-Infiq****2.1 L-Estmi Konsolidati tad-Dhul u l-Infiq**

ACCT NO.	DESCRIPTION	c	c	c-a/a-c
		BUDGET	BUDGET	VAR
		2014	2015	BUD-BUD
		Euro	Euro	Euro
<b>2</b>	<b>Income</b>			
0000	Government	357,584.00	354,584.00	(3,000.00)
0020	Bye-laws	4,687.10	4,400.00	(287.10)
0090	Investment	1800.00	360.00	(1440.00)
	<b>TOTAL</b>	<b>364,071.10</b>	<b>359,344.00</b>	<b>(4,727.10)</b>
<b>1</b>	<b>Expenditure</b>			
1000	Personal emoluments	83,973.00	87,000.00	3,027.00
2000	Operations and maintenance	362,275.60	271,069.95	(91,205.65)
7000	Capital Expenditure	10,750.00	0.00	(10,750.00)
	<b>TOTAL</b>	<b>456,998.60</b>	<b>358,069.95</b>	<b>(98,928.65)</b>
	<b>Balance</b>	<b>(92,927.50)</b>	<b>1,274.05</b>	<b>94,201.55</b>

Noti:

L-Estimi tad-Dhul u l-Infiq (ikomplu)**2.2 L-Estmi tad-Dhul fid-dettall**

ACCT NO.	DESCRIPTION	a	c	c-a
		BUDGET	BUDGET	VAR
		2014	2015	BUD-BUD
		Euro	Euro	Euro
<b>2</b>	<b>Income</b>			
0000	Government			
0001	Annual	354,084.00	354,084.00	
0002	Supplementary			
0003	Special needs	3,000.00	0.00	(3,000.00)
0004	Public/government entities			
0015	Other	500.00	500.00	
		<b>357,584.00</b>	<b>354,584.00</b>	<b>(3,000.00)</b>
0020	Bye-Laws			
0021	Community Services	587.10	1,000.00	412.90
0036	Contravention of bye-laws	0.00	0.00	
0056	Contributions and donations	100.00	100.00	
0066	General	4,000.00	3,300.00	(700.00)
		<b>1,687.10</b>	<b>4,400.00</b>	<b>(287.10)</b>
0090	Investment			
0091	Bank interest	1,800.00	360.00	(1,440.00)
0096	Government securities			
		<b>1,800.00</b>	<b>360.00</b>	<b>(1,440.00)</b>
<b>TOTAL</b>		<b>364,071.10</b>	<b>359,344.00</b>	<b>(4,727.10)</b>

**Noti:**KEVIN BORG  
Executive Secretary

**L-Estimi tad-Dhul u l-Infiq (ikomplu)****Estimi ta' l-Infiq fid-dettall**

ACCT NO.	DESCRIPTION	C	C	a-c
		BUDGET 2014 Euro	BUDGET 2015 Euro	VAR BUD-BUD Euro
<b>1</b>	<b>Expenditure</b>			
1000	Personal Emoluments			
1100	Mayor's allowance	6,868.00	7,048.00	(180.00)
1200	Employee salaries and wages	56,875.00	59,072.00	(2,197.00)
1300	Bonuses	5,910.00	6,068.00	(158.00)
1400	Income supplements		250.00	(250.00)
1500	Social Security contributions	5,420.00	5,578.00	(158.00)
1600	Allowances	6,400.00	6,400.00	
1700	Overtime	2,500.00	2,584.00	(84.00)
		<b>83,973.00</b>	<b>87,000.00</b>	<b>(3,027.00)</b>
2000	Operations and maintenance			
2100	Utilities	6,180.00	6,038.00	242.00
2200	Materials and supplies	1,050.00	300.00	750.00
2300	Repair and upkeep	4,450.00	54,700.00	63,750.00
2400	Rent	1,206.00	1,456.00	(250.00)
2500	International memberships	1,100.00	1,200.00	(100.00)
2600	Office services	4,295.00	3,995.00	300.00
2700	Transport	1,250.00	1,250.00	
2800	Travel	5,000.00	0.00	5,000.00
2900	Information services	4,660.00	3,030.00	1,630.00
3000	Contractual services	180,273.19	166,750.45	13,522.74
3100	Professional services	24,756.41	20,320.50	4,435.91
3200	Training	500.00	500.00	
3300	Community and hospitality	13,355.00	11,430.00	1,925.00
3400	Incidental expenses	100.00	100.00	
3600	LES Related expenditure	0.00	0.00	
		<b>362,275.60</b>	<b>271,069.95</b>	<b>91,205.65</b>
7000	Capital Expenditure			
7001	Acquisition of property			
7100	Construction	0.00	0.00	
7200	Improvements	10,000.00	0.00	10,000.00
7300	Equipment	750.00	0.00	750.00
7500	Special programmes	0.00	0.00	
		<b>10,750.00</b>	<b>0.00</b>	<b>10,750.00</b>
<b>TOTAL</b>		<b>456,998.60</b>	<b>358,069.95</b>	<b>98,928.65</b>

**3.0 L-Estimi ta' l-Infiq Kapitali****3.0 Estimi ta' l-Infiq Kapitali fid-dettall**

Nru. tal-Kont Nru. tal-Progett	L-Infiq Kapitali Deskrizzjoni tal-Progett	Estimi 2015		Total tal-Kont €
		Kont €	Progett €	
7001	Xiri ta' Propjeta			
7100	Bini			
7100	Kostruzzjoni			
7120	Rikostruzzjoni t'ufficju			
7200	Titjib			
7210	Ghamara ta' l-ufficju			
7220	Street Paving			
7230	Tabelli tat-traffiku			
7240	Skema Accessibilita - Bandli			
7250	Upgrading Gnien 4 ta' Lulju			
7300	Makkinarju u Apparat			
7310	Office Equipment			
7320	Plant & Machinery			
7330	Photovoltaic System			
7500	Progetti Speċjali			
7510	Road Resurfacing			
7530	Pembroke Battery			
7540	William Harding Playing Field			
7560	Locality Maps			
7570	Gnien San Patrizju			
7590	Sigar Għajda u Hamrija			
7596	Community 5 a side pitch			

**Noti:**KEVIN BORG  
Executive Secretary

## 4.0 Estimu ta' l-Infieq - Cash Flow

## 4.0 Estimi ta' l-Infieq - Cash Flow

Nru. tal-Kont	DESKRIZZJONI	KWT 4	KWT 1	KWT 2	KWT 3	KWT 4	TOTAL
		OTT-DIC	JAN-MAR	APR-GUN	LUL-SETT	OTT-DIC	
		2014	2015	2015	2015	2015	
		€	€	€	€	€	€
<b>2</b>	<b>Id-Dhul</b>						
<b>0000</b>	<b>Mill-Gvern</b>						
0001	Annwali	88,521.00	88,521.00	88,521.00	88,521.00	88,521.00	354,084.00
0002	Supplimentari						
0003	Bzonnijiet Speċjali	750.00					
0004	Delegazzjonijiet Pubblici/Governattivi						
0015	Hw eġġ oħra	125.00	125.00	125.00	125.00	125.00	500.00
<b>0020</b>	<b>Il-'Bye-laws'</b>						
0021	Servizzi Komunitarji	146.78	250.00	250.00	250.00	250.00	1,000.00
0036	Ksur tal-'bye-law s'						
0056	Għotjiet Sponsorjali						
0066	Generali	1,000.00	825.00	825.00	825.00	825.00	3,300.00
<b>0090</b>	<b>L-Investiment</b>						
0091	Imghax tal-Bank	450.00	90.00	90.00	90.00	90.00	360.00
0096	Sigurtajiet tal-Gvern						
<b>0100</b>	<b>Generali</b>						
0110	Donazzjonijiet						
0120	Kontribuzzjonijiet	25.00	25.00	25.00	25.00	25.00	100.00
<b>TOTAL</b>		<b>91,017.78</b>	<b>89,836.00</b>	<b>89,836.00</b>	<b>89,836.00</b>	<b>89,836.00</b>	<b>359,344.00</b>
<b>1</b>	<b>L-Infieq</b>						
<b>1000</b>	<b>Is-Salarji</b>						
1100	L-Onorarju tas-Sindku	1,712.50	1,762.00	1,762.00	1,762.00	1,762.00	7,048.00
1200	Pagi ta' l-impjegati	14,281.75	14,768.00	14,768.00	14,768.00	14,768.00	59,072.00
1300	Bonus	1,457.50	1,517.00	1,517.00	1,517.00	1,517.00	6,068.00
1400	Dhul Supplimentari		62.50	62.50	62.50	62.50	250.00
1500	Kontribuzzjonijiet tas-Sigurtà Soċjali	1,355.00	1,394.50	1,394.50	1,394.50	1,394.50	5,578.00
1600	Koncessjonijiet ('Allowances')	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	6,400.00
1700	Sahra	625.00	646.00	646.00	646.00	646.00	2,584.00
<b>2000</b>	<b>Manutenzjoni u Xoghlijiet Ohra</b>						
2100	Servizzi (Dawl, ilma telefon ecc)	1,570.00	1,509.50	1,509.50	1,509.50	1,509.50	6,038.00
2200	Xiri ta' materjal u fornimenti	262.50	75.00	75.00	75.00	75.00	300.00
2300	Tisw ijjiet u manutenzjoni						
2310	Propjeta Pubblika	1,500.00	1,250.00	1,250.00	1,250.00	1,250.00	5,000.00
2311	Toroq u bankini	22,750.00	9,500.00	9,500.00	9,500.00	9,500.00	38,000.00
2312	Passaggi						
2313	Sinjali	2,500.00	1,250.00	1,250.00	1,250.00	1,250.00	5,000.00
2314	Marki tat-toroq	2,500.00	1,250.00	1,250.00	1,250.00	1,250.00	5,000.00
2315	Bus Shelters						
2330	Għamara għall-ufficċju u accessorji	175.00	250.00	250.00	250.00	250.00	1,000.00
2340	Impjant u makkinarju						
2360/70	Tisw ijjiet u manutenzjoni ohra	12.50	12.50	12.50	12.50	12.50	50.00
2375	Propjeta tal-Kunsill	175.00	162.50	162.50	162.50	162.50	650.00
2400	Kera	301.50	364.00	364.00	364.00	364.00	1,456.00
2500	Shubija f'għaqdiet nazzjonali/internazzjonali	275.00	300.00	300.00	300.00	300.00	1,200.00
2600	Spejjez tal-Ufficċju	1,073.75	998.75	998.75	998.75	998.75	3,995.00
2700	Trasport	312.50	312.50	312.50	312.50	312.50	1,250.00
2800	Safar u vvjaggar	1,250.00					
2900	Tagħrif lill-pubbliku	1,165.00	757.50	757.50	757.50	757.50	3,030.00
3000	Spejjez ta' kuntratti						
3010	Id-dwal fit-toroq	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	8,000.00
3020	Kiri ta' tagħmir						
3030	Polza ta' Assigurazzjoni	521.50	446.50	446.50	446.50	446.50	1,786.00
3035	Spejjez Bankarji	50.00	62.50	62.50	62.50	62.50	250.00



**4.0 Estimati ta' l-Infieq - Cash Flow**

3036	Loan repayment interest						
3040	Tnehijja ta' skart						
3041	Gbir ta' skart	12,200.99	9,090.48	9,090.48	9,090.48	9,090.48	36,361.90
3042	Gbir ta' skart goff	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	10,800.00
3043	Tipping Fees u Open Skips	5,099.75	5,099.75	5,099.75	5,099.75	5,099.75	20,399.00
3050	Spejjez ta' tindif	62.50	62.50	62.50	62.50	62.50	250.00
3051	Tindif ta' toroq	4,642.86	4,642.86	4,642.86	4,642.86	4,642.86	18,571.43
3052	Tindif u manutenzjoni - toroq mhux urbani	4,642.86	4,642.86	4,642.86	4,642.86	4,642.86	18,571.43
3053	Tindif ta' latrini pubblici	2,375.00	1,571.33	1,571.33	1,571.33	1,571.33	6,285.30
3055	Tindif ta' l-ufficini tal-Kunsill	575.00	575.00	575.00	575.00	575.00	2,300.00
3060	Spejjez kuntrattwali ohra	10,125.25	1608.25	1608.25	1608.25	1608.25	6,433.00
3061	Tindif u manutenzjoni għonja pubblici	4,042.74	4,042.74	4,042.74	4,042.74	4,042.74	16,170.96
3062	Tindif u manutenzjoni - Verges						
3063	Tindif u manutenzjoni - Bajjiet u xtut.						
3064	Tindif u manutenzjoni - open spaces	4,642.86	4,642.86	4,642.86	4,642.86	4,642.86	18,571.43
3066	Bring In Sites						
3070	Esperti u konsulenja	250.00	250.00	250.00	250.00	250.00	1,000.00
3090	Studji u konsultazzjoni	250.00	250.00	250.00	250.00	250.00	1,000.00
3100	Servizzi Professionali	6,189.10	5,080.13	5,080.13	5,080.13	5,080.13	20,320.50
3200	Tahrig	125.00	125.00	125.00	125.00	125.00	500.00
3300	Ospitalita' u Servizi lil-Komunita'	3,338.75	2,857.50	2,857.50	2,857.50	2,857.50	11,430.00
3400	Spejjez ohra li jinqalghu	25.00	25.00	25.00	25.00	25.00	100.00
3600	Spejjez ta' l-infurzar lokali (LES)						

**L-Infieq Kapitali**

7001	Xiri ta' propjeta						
7100	Bini						
7200	Trijib						
7300	Makkinarju u Apparat						
7500	Progetti Speċjali						

**TOTAL****BILANC FAVUR / (KONTRA)****X'KELLNA QABEL****X'GHANDNA ISSA**

111,512.15	89,517.49	89,517.49	89,517.49	89,517.49	358,069.95
(20,548.11)	318.51	318.51	318.51	318.51	1274.05
287,794.04	267,249.62	267,568.14	267,886.65	268,205.16	287,249.62
267,249.62	267,568.14	267,886.65	268,205.16	268,523.67	268,523.67

**Noti:****KEVIN BORG**  
*Executive Secretary*



# **Pembroke Local Council**

## **Business Plan**

**2015 - 2017**

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**KEVIN BORG**  
*Executive Secretary*

## 1.0 Introduction and Situation Analysis

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We are now drawing ever closer to the end of the second year of this newly incorporated council following the elections in March of the year 2013. Following a period of transition, April 2013 saw the beginning of a new era with a great deal of change within the personnel making up the Council. The initial phases of this legislature were characterized by the Council taking in and absorbing a number of comments, complaints and suggestions from all corners of the locality. The Council could in this manner draw up a list of priorities which brought about a number of measures taken in favour of greater cleanliness in general within the locality. In this manner the Council tried to make the locality appeal to its residents, as well as its visitors, both local and foreign. In the second year of work, I believe we are on the right track and we are currently doing our utmost to deal with the residents' wishes steadfastly.

During the past few months we have continued with the embellishment of the open spaces around the locality. Various sites required a great deal of cleaning due to the targeting of various zones around the locality, which unfortunately were affected by dumping on a large scale. For this reason the Council sought to clean out as many of these zones as possible, and is now continuing routine maintenance and cleaning of other green areas and soft areas. For this reason we have given specific directions to both our contracts manager, as well as our contractors in order to address the many suggestions we received in a periodic manner. We also felt it important to create a sense of belonging, a sense of responsibility within the locality and its inhabitants – it was for this reason that activities were held within the NATURA2000 site which also saw the MTA officially unveiling the projects done on the walking trail this past year. The Council fully intends on working harder to create a sense of awareness and pride among its residents so as to better protect and conserve the area.

In recent years Pembroke saw a number of large infrastructural efforts being concluded – namely the new Pembroke gardens as well as the Cycle Path in the NATURA2000 garigue site. Naturally the Council has been, and will continue to be at the disposal of its residents, as well as those who enjoy the sites in questions so as to ensure and maintain a high standard of maintenance. In recent months the Council has also done its utmost to maintain these areas as clean as possible, particularly by the deployment of street sweepers, and by liaising with the MTA for the installation of a number of dog litter bins, as well as other periodical complaints regarding the Pembroke Gardens. The Council will now be focusing its efforts on setting the ball rolling on the idea of turning the entire zone into a national garigue park – an idea which was sparked a number of years ago, and which unfortunately came to a grinding halt in recent history. We now hope that the are is put again at the top of the agenda following recent works in the site as mentioned.

Pembroke boasts of a vast majority of roads which are in a fairly good state. Triq Gabriel Henin, and parts of Triq Burma however remain a constant worry for the Pembroke Local Council. Reports have been concluded regarding the state of affairs on Triq Gabriel Henin. Although the Council had participated in the PPP scheme and voted its share of the expenses it resulted from an on site inspection that unless the pavements and services are done anew, the problem for the residents would double. Therefore the Council had to retreat from this scheme until the time that enough funds are allocated for the pavements and services to be addressed. Having ended the year 2013 with a surplus of funds, the Council fully intends on embarking on a an effort to conclude a list of priorities with regards to pavements, with Triq Gabriel Henin being one of the roads which will be addressed. The actual project on Triq Gabriel Henin however remains a challenge far too big for a Council of our size, where despite having concluded all necessary reports and studies, the Council now finds itself with an estimation of costs that even exceeds the yearly allocation. We have for this reason requested the aid of the ministry concerned with roads in Malta with the council maintaining the stance that this road falls within the responsibility of Transport Malta, due to the fact that it has never actually been done to begin with

Having seen an influx in residential zones in Pembroke, and given that a number of older residential areas have never been properly serviced when it comes to street lighting, the Council has in recent months gathered a number of complaints and suggestions in order to draw up a list of priorities. Having conducted meetings with residents of both the new housing areas, as well as other residents occupying older British buildings across the locality in the first year of our work, the Council was in a better position to take stock of all the areas which still required adequate lighting for the safety and wellbeing of its residents on which we have since been working. We are now awaiting the relative permissions from the central authorities and servicing street lighting as requested, with the relevant expenses already being projected for. As for the lighting within the buildings erected by the Housing Authority and which remained problematic with regards to lighting up until recently, the Council has in its first year embarked on its efforts to strike a deal between the Housing Authority which the Council was proposing should erect the infrastructure to provide lighting as per the contract entered into with the tenants originally, the Enemalta Corporation to provide the lighting as street lighting, and the ourselves as council who will thereafter be responsible for all maintenance. It is of great satisfaction seeing that these talks have no concluded successfully with the project gaining momentum have even acquired ministerial commitment, and that one half of the project has been completed, with further lighting to be installed in the coming year in other housing blocks where lighting remains a problem.

### **1.0 Introduction and Situation Analysis**

During the initial months of 2014 the Council has also been utilizing the UIF funds in order to service and upgrade two of the main parks within the locality, Gnien 4 ta' Lulju, and Gnien Madre Tereza ta' Kalkutta. The work on these two prominent gardens have been concluded in recent months and the council now is in a position to claim the funds from MEPA.

Finding a suitable venue for our youths, as well as our elderly, to meet on a regular basis and in an informal setting remains a priority for the Council. The Council has for some time realized that it is now drawing near to having its first major generation of elderly, with the locality still being under-equipped for this necessity. It is for this reason that the Council has been striving to meet representatives from the Lands Department in order to bring this issue to the fore, in view of the possibility of being given land by devolution. This will help the Council to earmark the area, in view of a prospective project that will require the Council to get approval for a loan. An ambitious project, but no journey was ever completed without one taking the first few steps. Pembroke Council will also continue to offer informative talks, courses, and other discussions of a topical, and educational value.

The council also will continue to be pro-active and rather than dealing with matters as if it were a maintenance council, we strive to come up with the forethought on certain challenges and put forward idea in the appropriate channels to ensure that our beloved town grows in the manner we consider appropriate. It is for this reason that a number of talks have been held with ministers on various issues. Meetings with the Hon. Minister Joe Mizzi regarding roads and the adequate provision of public transportation comes to mind, as well as other meetings held with Hon. Minister Michael Farrugia and Michael Falzon on planning issues, and others with the Hon. Minister Chris Cardona regarding the extent of the White Rocks project. The main focus now shifts on the initial planning work on the Chinese embassy which we will be hosting in Pembroke, with the council putting forward its main concerns ensuring minimal inconvenience, including those of a traffic nature, both in the building phase as well as the final designs.

The Council appreciates that beyond that which can be seen and felt, it has the duty to educate its residents and enrich their perspective on a number of issues, notable among which is the responsibility of every individual to separate his waste, for instance. It is for this reason that the Council has collaborated with Greenpak Coop in order to hold talks with residents on the matter, participating in the European Week for Waste Reduction, as well as other 'green' efforts within the Council's calendar of events. The Council further understands the heritage of the locality, and its historical ties with sporting associations. We have therefore maintained a keen relationship with various sporting associations within the locality, encouraged sporting events, and helped with the organization of football tournaments, fun runs, and other events aimed at encouraging sports and wellbeing.

The past months have been challenging, as well as encouraging. The Council hopes to keep the pace it has set for itself in the first eighteen months of its operation. It is considered a priority of the Council that the residents are well informed with the work being carried out in our offices. It is for this reason that the newly started Facebook page is maintained in regular fashion, so as to ensure the fact that our electorate is able to find an immediate channel of communication. In this manner, we strive to achieve our utmost – despite our limitations.

Dr. Dean Hili LL.D.  
Mayor

KEVIN BORG  
Executive Secretary

**2.0 Mission statement and Values**

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**2.1 Mission Statement** To continue to strive to create the right atmosphere and to develop the infrastructure to the best needs of our residents whilst keeping in mind that unlike other localities, Pembroke is purely a residential area. This will not be in conflict to encourage business opportunities, which would be identified as beneficial to the local residents especially when such business could generate part of the required funds to restore and maintain our Historic Heritage. We will also seek to control the present development by co-operating with the Planning Authority, thus:

- a) Representations will be made whenever it is felt that certain projects will ill effect the residents or the community at large.
- b) We also forward suggestions so that certain buildings of historical or characteristical value are included in the list of Protected Property.
- c) The Planning Authority Enforcement section will be summoned to intervene whenever the need arises.

Finally, the participation of the residents will be encouraged so that they will have a say in all decisions taken since, sooner or later, these will affect their way of thinking.

**2.2.Values**

The Values for the forthcoming years are: -

- a) To maximise the benefits of our community as a whole whilst respecting the needs of individuals and of specific sectors.
- b) To Respect the environmental and cultural heritage of this community.
- c) The just and open administration of all Council business.
- d) To instil more civic pride in each and every resident.

To promote through education a co-operative and tolerant society.

**3.0 Objectives, Expected Results and Strategies****3.1 Short term objectives and expected results (2015)**

Objectives	Expected Results
1. To continue to establish a modern and environment friendly town planning policy for the whole of Pembroke and on its implementation in phases.	1. The existing open areas, especially Government owned areas and picnic areas, which were identified will continue to be landscaped and to improve sports facilities to enhance healthy recreational grounds for the residents and their families. This policy will also continue to link the various existing units such as St Patrick's, St Andrews, and St George's into one whole area - Pembroke.
2. Encouragement of resident's awareness in various areas.	2. Increase police / local warden's protection to curb abuses especially in places which are highly frequented by people such as barren areas.
3. Continue with the resurfacing of roads, consisting of black top and reinstatement of existing underground services.	3. To ensure better flow of traffic and to improve the safety of the community.
4. To maintain expenditure within budget and at the same time ensure the best value for money for all services we buy.	4. Each and every financial year will end on a positive note.
5. We will do our utmost to employ or contract the right people for each and every task in the hope to improve customer care and increase efficiency.	5. Daily complaints should decrease which signify quick commitment to rectify such complaints and indirectly enhanced quality of service.
6. The introduction of locality maps in various parts of the locality and locality informative leaflet	6. Improvement to locate different parts of the locality.
7. To re-introduce separation at source for household refuse in Pembroke.	7. Success from the scheme as was the case when it was implemented for some years.

KEVIN BORG  
Executive Secretary

**3.0 Objectives, Expected Results and Strategies****3.2 Long Term objectives and expected results (2015 - 2017):**

Objectives	Expected Results
1. Motivate staff to execute the administration of the Council beyond acceptable levels.	1. Motivated staff will render more not only in quantity but also in quality of service.
2. Identify sources of new income to finance the proper maintenance of numerous soft open areas and possible ways and means to safeguard same areas.	2. Minimise complaints and also secure a healthy environment. Involve residents to show environmental awareness and participate in the upkeep and look after of such open areas.
3. To maintain and improve the road surface in Pembroke according to priorities.	3. Meet the dire expectations of the residents of Pembroke and further minimise complaints.
4. Continue with Town Planning Policy for Pembroke.	4. Offer alternative opportunity to the residents to seek healthier recreational areas created through landscaping and sports centres. It is anticipated that the Central Government will approve the necessary financial assistance.
5. Landscaping of the valleys and open areas.	5. This will impede the further destruction of the valleys and open areas while helping to embellish the area and providing the right environment to counter balance the effect of building development.
6. To intensify the campaign to revise the boundaries of the locality.	6. Approval of our request will stop the funny situation existing at the moment.



**Objectives, expected results and strategies (cont.)****3.3 Strategies**

The strategies to be adopted by the Council are aimed to provide a healthier environment by protecting *green belts*, and maintain to high standards all the soft open areas. Residents should be encouraged and helped to participate in this protection and care.

Keeping in mind that Pembroke is a relative small Council, but growing every year due to new housing projects, we will try to embark on joint ventures with surrounding Councils in order to cut costs and at the same time create a sense of belonging.

We believe that we are the voice of our residents and partners to surrounding Councils and therefore strictly believe in the process of dialogue whilst maintaining the prerogative to manage and to make decisions in the best interest of the community.

We will convince residents to be more aware of prevailing circumstances and will urge them to help the Council in our major commitment and participate in our aim of **safeguarding the environment**.

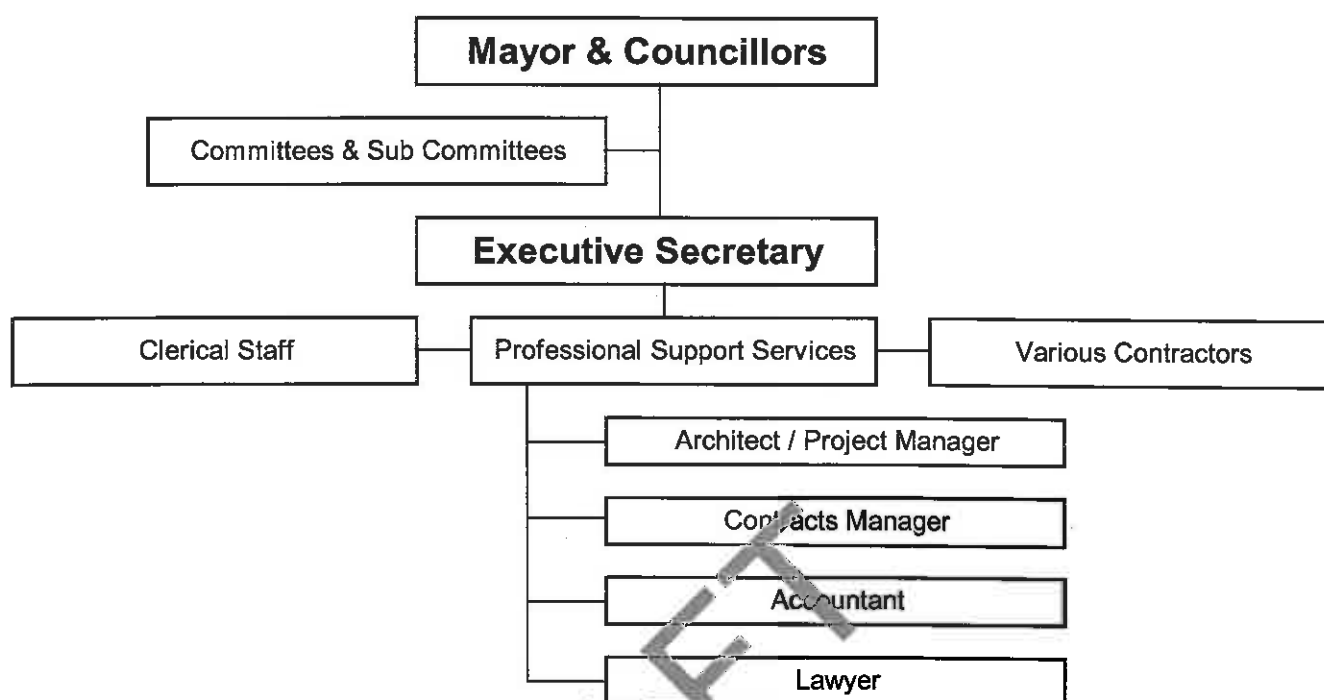
The contracting-out method will be used whilst additional help will be sought from the central government. Sponsorships from the private enterprise will also be sought and encouraged.

With reference to Town Planning it is important to embark on the implementation exercise as proposed in the North Harbour Plan (Pembroke's Section).

With reference to the embellishment of the valley and the open areas it is anticipated that the Council will find both the moral and financial support of the Central Government and the respective entities concerned coupled with the co-operation of the public who will then be encouraged to plant trees to commemorate special events such as: births, marriages etc.

**KEVIN BORG**  
*Executive Secretary*



**4.0 Operations Analysis****4.1 Organisation**

The organisational structure, which at present is dealing with the day-to-day business has been in effect for the last twelve months and has reached its goal to have an administrative employee available at defined hours during the day to meet resident's expectations and thus be in a better position to deal more effectively with day-to-day business. As of last year as requested by the Department of Local Government, the Council is even opening of Saturday morning to give a better service to our residents.

The above is the result of the attending hours of the Council Executive Secretary currently operating on a full time basis and two full time clerks supporting the Executive Secretary and the regular attendance and help of the Mayor and Councillors.

All policy making are still headed by the Council and supported by the permanent committees, which once functioning will help in the Council's business to make it more effective and enhance supervision and allows quick and reliable feedback to all concerned.

The Executive Secretary is the executive, financial, and administrative head responsible to execute the Council's business.

The clerks carry out reception, telephone handling, and other various clerical duties.

The supporting professional staffs include a Lawyer, an Accountant, an Architect / Project Manager and a Contracts Manager.

**Operations Analysis (cont.)**

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**4.2 General Activities**

During the calendar year 2014 the Council received a number of complaints and suggestions. These were all handled with efficiency since the Council has in its employment the full complement.

The Council intends to continue with the training of its staff and Councillors so that the best level of management could be reached.

Our efforts to fulfil the scope of a Local Council are not solely focused on ordinary organisation and administration of services sold or bought, but again we hope to embark on major capital projects as will be identified further on.

**Our Main activities will be to.....**

Execute efficiently our designated responsibilities. Ensure that our streets are daily cleaned, re-introduce again refuse separated at source and collected on time, embellish our numerous open areas, to improve or at least maintain our roads and pavements to the highest acceptable level according to our funds.

Pembroke is a locality, which boasts of Historical Buildings and which, due to negligence on the part of the present owners, are slowly but surely being destroyed. In the past we tried our best to convince the present owners to do their utmost and start restoration works without further delay; unfortunately our pleas fell on deaf ears!

Existing infrastructural needs (mainly roads, culverts, and street lighting) are being dealt with by requesting the required support from the responsible Departments and Corporations, again amidst the reigning bureaucracy!

The Councillors, as chairpersons to five committees, will continue to work hand in hand to overcome the oncoming problems related to the challenge to change Pembroke and keep a balance between the environment and development and keep in mind that this locality needs to be developed into a modern and carefully planned residential area.

*Kevin Borg*  
**Executive Secretary**

**KEVIN BORG**  
**Executive Secretary**

**5.0 Financial and Performance Forecasts****5.1 Three-Year Financial Forecast**

ACCT NO.	DESCRIPTION	FORECAST 2015 €	FORECAST 2016 €	FORECAST 2017 €	FORECAST 2015 - 2017 €
<b>2</b>	<b>Income</b>				
0000	Government	354,584.00	354,584.00	354,584.00	1,063,752.00
0020	Bye-Laws	4,400.00	4,444.00	4,532.88	13,376.88
0090	Investment	360.00	360.00	360.00	1,080.00
0100	General				
	<b>TOTAL</b>	<b>359,344.00</b>	<b>359,388.00</b>	<b>359,476.88</b>	<b>1,078,208.88</b>
<b>1</b>	<b>Expenditure</b>				
1000	Personal Emoluments	87,000.00	88,612.00	89,436.67	265,048.67
2000	Operations and maintenance	271,069.95	264,259.93	264,480.53	799,810.41
7000	Capital Expenditure		847,930.87	705,833.26	1,553,764.13
	<b>TOTAL</b>	<b>358,069.95</b>	<b>1,200,802.80</b>	<b>1,059,750.46</b>	<b>2,618,623.21</b>
	<b>SURPLUS/DEFICIT</b>	<b>1,274.05</b>	<b>(841,414.80)</b>	<b>(700,273.58)</b>	<b>(1,540,414.33)</b>

**Notes:****5.2 Notes and Assumptions****Income**

- We are assuming a population growth, according to the Housing Project entailed in the North Harbour Plan, so we are anticipating an increase in 2015 over 2014.
- Currently investigating new opportunities for contributions receivable from commercial organisations and others.

**Expenditure**

- Since the current financial allocation is only sufficient to cater for the day-to-day running of the locality, we hopefully anticipate that due to our control on spending the Council's capital projects will be entirely financed through the allocation from the Central Government and other assistance programmes from various departments.

**Financial and Performance Forecasts (cont.)****5.3 Three Year Income Forecast**

ACCT NO.	DESCRIPTION	FORECAST 2015 €	FORECAST 2016 €	FORECAST 2017 €	FORECAST 2015 - 2017 €
<b>2</b>	<b>Income</b>				
0000	Government				
0001	Annual	354,084.00	354,084.00	354,084.00	1,062,252.00
0002	Supplementary				
0003	Special needs				
0004	Public/government delegations				
0015	Other	500.00	500.00	500.00	1,500.00
		<b>354,584.00</b>	<b>354,584.00</b>	<b>354,584.00</b>	<b>1,063,752.00</b>
0020	Bye-Laws				
0021	Community services	1,000.00	1,010.00	1,030.20	3,040.20
0036	Contravention of bye-laws				
0056	Sponsorships	100.00	100.00	103.02	304.02
0066	General services	3,300.00	3,333.00	3,399.66	10,032.66
		<b>4,400.00</b>	<b>4,443.00</b>	<b>4,532.88</b>	<b>13,376.88</b>
0090	Investment				
0091	Bank interest	360.00	360.00	360.00	1,080.00
0096	Government securities				
		<b>360.00</b>	<b>360.00</b>	<b>360.00</b>	<b>1,080.00</b>
0100	General				
0110	Donations				
0120	Contributions				
	<b>TOTAL</b>	<b>359,344.00</b>	<b>359,388.00</b>	<b>359,476.88</b>	<b>1,078,208.88</b>

**Notes:**

**KEVIN BORG**  
Executive Secretary

**Financial and Performance Forecasts (cont.)****5.4 Three Year Expenditure Forecast**

ACCT NO.	DESCRIPTION	FORECAST 2015 €	FORECAST 2016 €	FORECAST 2017 €	FORECAST 2015 - 2017 €
<b>1</b>	<b>Expenditure</b>				
<b>1000</b>	<b>Personal Emoluments</b>				
1100	Mayor's allowance	7,048.00	7,188.96	7,260.85	21,497.81
1200	Employee salaries and wages	59,072.00	60,253.44	60,855.97	180,181.41
1300	Bonuses	6,068.00	6,189.36	6,251.25	18,508.61
1400	Income supplements	250.00	255.00	260.10	765.10
1500	Social Security contributions	5,578.00	5,689.56	5,746.46	17,014.02
1600	Allowances	6,400.00	6,400.00	6,400.00	19,200.00
1700	Overtime	2,584.00	2,635.68	2,662.04	7,881.72
		<b>87,000.00</b>	<b>88,612.00</b>	<b>89,436.67</b>	<b>265,048.67</b>
<b>2000</b>	<b>Operations and maintenance</b>				
2100	Utilities	6,038.00	6,098.38	6,159.36	18,295.74
2200	Materials and supplies	300.00	303.00	306.03	909.03
2300	Repair and upkeep	54,700.00	42,201.00	40,200.00	137,101.00
2400	Rent	1,456.00	1,456.00	1,470.56	4,382.56
2500	National / International memberships	1,112.00	1,212.00	1,224.12	3,636.12
2600	Office services	3,995.00	4,034.95	4,075.30	12,105.25
2700	Transport	1,150.00	1,262.50	1,275.13	3,787.63
2800	Travel		1,540.84	1,556.25	3,097.09
2900	Information services	3,030.00	3,060.30	3,090.90	9,181.20
3000	Contractual services	16,750.45	170,417.95	172,122.13	509,290.54
3100	Professional services	20,320.50	20,523.71	20,728.94	61,573.15
3200	Training	500.00	505.00	510.05	1,515.05
3300	Community and hospitality	11,430.00	11,544.30	11,659.74	34,634.04
3400	Incidental expenses	100.00	101.00	102.01	303.01
3600	Local Enforcement System				
		<b>271,069.95</b>	<b>264,259.93</b>	<b>264,480.53</b>	<b>799,810.41</b>
<b>7000</b>	<b>Capital expenditure</b>				
7001	Acquisition of property				
7100	Construction				
7200	Improvements		5,430.87	2,333.26	7,764.13
7300	Equipment				
7500	Special programmes		842,500.00	703,500.00	1,546,000.00
			<b>847,930.87</b>	<b>705,833.26</b>	<b>1,553,764.13</b>
<b>TOTAL</b>		<b>358,069.95</b>	<b>1,200,802.80</b>	<b>1,059,750.46</b>	<b>2,618,623.21</b>

**Notes:**

## 6.0 Capital Development

## 6.1 Three Year Capital Development Forecasts

Account No. Project No.	Capital Expenditure Project Description	2015		2016		2017		2015 to 2017
		Account €	Project €	Account €	Project €	Account €	Project €	Account Total €
7001	Acquisition of property							
7100	Construction							
7110	Centru Civiku & Kummercjali							
7120	Bini Amministrattiv							
7200	Improvements			5,430.87		2,333.26		7,764.13
7210	Office / Street Furniture							
7220	Street Paving							
7230	New Street Signs							
7240	Urban Improvements				5,430.87		2,333.26	
7300	Equipment							
7310	Electronic Equipment							
7320	Plant & Machinery							
7330	Photovoltaic Cells							
7500	Special programmes			842,500.00		703,500.00		1,546,000.00
7510	Road Resurfacing				20,000.00		250,000.00	
7520	Gnien 4 ta' Lulju				47,000.00			
7530	Pembroke Battery				24,000.00		23,500.00	
7540	Play area triq W Harding				59,000.00		58,500.00	
7551	Reservoir Covers							
7552	New Pavements				117,000.00		116,500.00	
7559	Car park Triq							
	Falaise / Alamein							
7560	Locality Maps				5,000.00		5,000.00	
7563	Reconstruction of Pavements				100,000.00		100,000.00	
7564	Conservation Wied							
	Harq Hamien				23,500.00		2,500.00	
7565	Restoration Madliena Tower							
7566	Restoration Fort Pembroke				47,000.00		47,000.00	
7567	Rest. Sandhurst C/Twr.							
7568	Upgrade of Pembroke Beach				35,000.00		12,000.00	
7569	Conservation Water Course Bridge							
7570	St Patricks Playing Field				23,500.00		12,000.00	
7590	New Trees				5,000.00		5,000.00	
7591	Masgar fi Triq Burma				10,000.00		10,000.00	
7592	Passage L. Billion / I Vella				2,500.00		2,500.00	
7593	Triq il-Mediterran							
7594	Upgrading Juno Flats area				12,000.00		12,000.00	
7595	Junction St Patricks				35,000.00			
7596	5 a side football pitch				47,000.00		47,000.00	
TOTAL New Projects:				847,930.87		705,833.26		1,553,764.13

## 6.2 Notes and Assumptions

The execution of each project is subject to the availability of funds and potential changes in the Council's Capital development priorities.

No quotations have been requested for Capital Projects however prices are always based on technical estimates obtained from consultants.

Notwithstanding all this, the Council's projections for 2016 and 2017 need a further allocation of funds or Government involvement of approximately €1,546,000.00. These are needed to compliment and finish all Council's aspirations for the next three year.

KEVIN BORR  
Executive Secretary

*Capital Development (cont.)*

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**6.3 Details of Capital Development Projects*****7110 Construction of a Local Commercial / Community Centre.***

This project is of high Priority for the Pembroke Local Council due to the fact that one finds a number of shops in the locality. During discussions leading to the North Harbour Plan, the Council had insisted with the MEPA that a Local Commercial / Community Centre should be included and constructed without delay. This project has been on paper since the beginning of the Council.

***7510 Resurfacing of Roads.***

It is a known fact that the remaining Pembroke Roads lack a decent road surface. It is more than obvious that the current expenditure on road maintenance may be referred to as money going down the drain as practically some roads in the locality require patching at least three times a year. Existing roads requiring urgent resurfacing mainly Triq Gabrielle Henin, Triq Burma, Triq Juno, Triq ANZAC, Triq Falaise, Triq Tobruk, Triq Suffolk, Triq Sir Adrian Dingli, Triq Martin Luther King, Triq Giaocchino Le Brun and all St. Patricks roads.

***7540 Upgrading of Existing Play Area at Triq L-Innhallef W. Harding.***

This project has been accepted and included in the Pembroke Action Plan by the Planning Authority. The Council has applied for a permit (PA 0399/97) to enable us to carry out urgent works to remove the danger that existed at the time, ie. a vehicular access to a private garage passes through this play area. This phase had been concluded. Phase two includes the general upgrading of the site, with added facilities including new Play Equipment, Tennis / Multipurpose Court, Pathways, Gazebo's and planting of numerous Trees to enhance the Environment.

This Council, during the past years has asked for help from various Ministries on successive years for this project but to no avail, thus any help from the Central Government will be appreciated. The estimated cost will be approximately €117,500.00. Though having limited funds, the Council has removed the danger and completed Phase 1 of the project.

***7552 Construction of New Pavements.***

Pembroke still lacks new pavements in many areas especially in roads that were resurfaced prior 1999. The Council has a directive that whenever a street is to be resurfaced the pavements also will be done new. Services are put in the new pavement with the collaboration of the Corporations concerned.

***7563 Reconstruction of existing Pavements.***

Though Pembroke is relatively new, a good number of existing pavements have to be reconstructed. This is the result of negligent construction and at times these pavements were severely damaged by plot owners during construction of their dwellings.

**Capital Development (cont.)**

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**7564 Conservation of Wied Harq Hamiem.**

It is the Council's aim to preserve this valley, although up to now it falls within the boundaries of St Julian's Council. During the past years this valley was neglected and frequently used as a dumping site. The Council would require substantial funds to effectively landscape and maintain this valley.

**7566 Restoration of Fort Pembroke.**

The Council is again hoping that sufficient funds be made available to restore this Historical Fort which presently is in the hands of the Verdala International School. This is a major restoration project whose result should appease the many Tourists (especially of British origin) that ever so often do visit Pembroke for its Military History - again it will be up to the Central Government to allocate the appropriate funds.

**7568 Upgrading of Pembroke rocky beach ( Bajja zghira )**

Pembroke Local Council would like to upgrade the small area, which unfortunately is the only area, which is accessible to swimmers. This area is highly frequented by residents during Summer. The Council's intention is to plant new trees, place a number of benches and to improve access. The project might even include upgrading the road approaching the area by providing a small parking area to ensure that the area will not remain a shabby area.

**7570 Upgrading of Recreational Area at St. Patrick's.**

The project includes new play equipment, benches, lighting and litterbins, lighting and planting of various trees. The Council estimates that this project would cost approximately €70,000.00, and surely aid from the Central Government would be needed and appreciated.

KEVIN DORG  
Executive Secretary



Dok 8

## PERFORMANCE BONUS APPRAISAL

Isem	<b>Kevin Borg</b>	Kariga	<b>Segretarju Eżekuttiv</b>
Perjodu tal-Evaluazzjoni	<b>Jannar sa Diċembru 2014</b>		
Žmien tal-Kariga	<b>Sa minn Settembru 1997</b>		
Kunsill Lokali	<b>Pembroke</b>		

### PERFORMANCE B'MOD ĠENERALI :

[ Din it-Taqsima għandha sservi biex **Segretarju Eżekuttiv** ikun jaf kif kienet il-*performance* tiegħu b'mod ġenerali]

Għazel il-kaxxa li tañseb li l-aktar tirrifletti, b'mod ġenerali, il-*performance* tas-**Segretarju Eżekuttiv** meta mqabbla ma' dak li hu mistenni minnhu. Tista' tiggudika billi tevalwa: kemm sar tajjeb ix-xogħol fdat lis-**Segretarju Eżekuttiv**; b'liema mod ġie mwettaq dan ix-xogħol; kemm ix-xogħol kien impenjattiv; u x'riżultati oħra ġew milħuqa minbarra dan ix-xogħol.

L-evalwazzjoni tinkludi tliet skali li juru li x-xogħol hu ta' livell aċċettabbli u skala waħda li turi li x-xogħol magħmul mhux ta' livell aċċettabbli, skond il-kriterji li ġejjin:

**Livell li jeċċedi  
dak mistenni**

Ix-xogħol imwettaq jeċċedi b'mod konsistenti u sinifikanti l-oġettivi jew dak li kien mitlub minnu.



**Livell  
rakkomandabbli**

Ix-xogħol imwettaq b'mod konsistenti laħaq fil-maġġor parti tiegħu l-oġettivi jew dak li kien mitlub minnu. F'ċerti każi, ir-riżultat jista' ikun eċċeda dak li kien mitlub, filwaqt li f'każi oħra jista' ma jkunx intlaħaq kif mitlub; madanakollu, b'mod ġenerali, ix-xogħol imwettaq laħaq l-oġettivi jew dak li kien mitlub.



KEVIN BORG  
Executive Secretary



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2.

**Hidma  
Sodisfaċenti**

B'mod ġenerali, ix-xogħol imwettaq ta' sikwiet laħaq uħud mill-oġġettivi jew dak li kien mitlub. Bi f'tit titjib f'ċerti oqsma tal-pjan ta' ħidma, ix-xogħol imwettaq jista' jittqies bħala sodisfaċenti.

☐

**Livell ta' xogħol  
imwettaq mhux  
aċċettabbli**

Ix-xogħol imwettaq b'mod konsistenti ma laħaqx l-oġġettivi jew dak li kien mitlub. Jekk ma jintweriex titjib fix-xogħol għandha tittieħed azzjoni biex is-sitwazzjoni tigi rrimedjata.

☐

**PERFORMANCE BONUS APPROVAT :** .....10.....%

**B'RIŻOLUZZJONI TAL-KUNSILL F'LAQGHA LI SARET**

**NHAR            It-Tlieta 16 ta' Diċembru    tas-sena            2014**

**SINDKU** .....

**Avv. Dean Hili**

**DATA** .....

16.12.14

**KEVIN BORG**  
*Executive Secretary*



### 3.

#### **Miżuri li bihom titkejjel il-*Performance* :**

[ Din it-Taqsima għandha sservi sabiex turi fid-dettal kif **Segretarju Eżekuttiv** innexxielu jattwa xogħlu billi jiġu stabbiliti t-tajjeb u l-ħażin permezz ta' diversi metodi ta' kejl. Għal kull fattur għandu jintuża l-ispazju mmarkat "*Kummenti*", fejn jingħataw eżempji speċifiċi li huma l-aktar qrib lejn il-*performance* tas- **Segretarju Eżekuttiv**, li jagħtu stampa ċara tal-miżuri dwar l-effettività' u dawk il-fatturi l-oħra li jinfluwenzaw il-*performance*. ]

#### **MIŻURI TA' KEJL U SPJEGAZZJONIJIET**

#### **KUMMENTI**

##### **1. Volum ta' Xogħol:**

Volum ta' xogħol li twettaq kif komparat ma' dak mitlub.

**Għoli**

##### **2. Kwalita' ta' Xogħol:**

Precizjoni u xogħol kif preżentat.

**Għoli**

##### **3. Għarfien tax-Xogħol Assenjat:**

Kemm wieħed jaf il-proċeduri, l-apparat u l-metodi, ir-responsabbiltajiet u d-diversi doveri tal-kariga.

**Għoli**

##### **4. Affidabilità':**

Sa fejn wieħed jista' jafdañ biex iwettaq ix-xogħol assenjat lilu u dan fi żmien stipulat. Għati l-kummenti wkoll dwar *attendenza* u *puntwalita'*.

**Għoli**

##### **5. Innovazzjoni:**

Kemm is-Segretarju Eżekuttiv kontinwament jeżamina metodi u *policies* u jagħmel suggerimenti għal titjib.

**Għoli**

**KEVIN BORG**  
*Executive Secretary*

 SSO

4.

**6. Staff Development:**

Kemm tintwera' konsiderazzjoni lejn *staff* ta' tahtu; kemm isir pjanar dwar xogħol ta' *staff* ta' tahtu, kif ukoll *monitoring*, evalwazzjoni u żvilupp tagħhom.

Għoli

**7. Kommunikazzjoni:**

Kapaċita' sabiex jikkomunika informazzjoni kemm bil-fomm kif ukoll bil-miktub.

Għoli

**8. Teamwork:**

X'relazzjoni teżisti mal-kollegi tax-xogħol u persuni oħra fuq xogħol relatat mal-Kunsill.

Għoli

**Evalwazzjoni fil-qosor dwar kemm l-impjegat hu effettiv fuq xogħlu:**

Miżura ta' <i>Performance</i>	Għoli	Medju	Sodisfaċenti	Mhux Aċċettabbli
1. Volum ta' Xogħol	✓			
2. Kwalita' tax-Xogħol	✓			
3. Għarfien tax-Xogħol	✓			
4. Affidabilità	✓			
5. Innovazzjoni	✓			
6. <i>Staff Development</i>	✓			
7. Kommunikazzjoni	✓			
8. <i>Teamwork</i>	✓			

KEVIN BORG  
Executive Secretary



551

5.

**Marka Globali** [Għamel x fejn japplika ] :

Jeċċedi dak mistenni minnu



Livell Rakkomandabbli



*Performance* Sodisfaċenti



Livell mhux aċċettabbli



**Kummenti ġenerali mis-Sindku:**

Is-Sur Borg tul l-ahhar sena ghal darb'ohra kien ta' asset ghal kunsill ghal fatt li dejjem ha interess b'mod attiv fix-xoghol tal-kunsill, u dak kollu li jigri fil-lokalita`. Is-sur Borg dejjem ha sehem attiv, u attenda ghall-attivitajiet kollha tal-lokalita`, kemm dawk imtellghin mill-Kunsill Lokali u kemm dawk imtellghin minn xi wahda mill-hafna entitajiet fil-lokalita`. Huwa kien ukoll gwida leali f'dak kollu li kellu x'jaqsam max-xoghol li jitwettaq mill-Kunsill Lokali. Ix-xoghol tieghu dejjem twettaq tajjeb u fil-hin u konsistentament jmur oltre dak mistenni minnu minn gurnata ghall-ohra u minflok impenja ruhu sewwa sabiex filwaqt li l-Kunsill jasal fejn ikollu pjan li jasal, dana jsir b'l-aktar mod efficcjenti, minghajr telf ta' zmien, u minghajr hela zejda ta' fondi pubblici.

  
IS-SUR BORG  
Executive Secretary

6.

**Pjan għal titjib fix-xogħol :**

[ Din it-Taqsima hi maħsuba sabiex jiġi formulat pjan biex titjib dak is-settur li hemm bżonn ta' titjib fih. ]

**Fattur ta' Performance**

**Rakkomandazzjoni kif jista' jiġi mtejjeb il-livell tax-xogħol tas-Segretarju Eżekuttiv.**

**Kummenti tas-Segretarju Eżekuttiv:**

L-evalwazzjoni t'hawn fuq ġiet moqrija u diskussa mas-Segretarju Eżekuttiv.



**Sindku**  
**Avv. Dean Hili**



**Segretarju Eżekuttiv**  
**Kevin Borg**

16/14/12

**Data**



**KEVIN BORG**  
**Executive Secretary**

SS3

## PERFORMANCE BONUS APPRAISAL

Isem **Alison Grixti** Kariga **Ass. Uffiċjal Prinċipali**  
 Perjodu tal-Evaluazzjoni **Jannar sa Diċembru 2014**  
 Żmien tal-Kariga **Sa minn Marzu 2011**  
 Kunsill Lokali **Pembroke**

### PERFORMANCE B'MOD ĠENERALI :

[ Din it-Taqsima għandha sservi biex **I-Impjegata** tkun jaf kif kienet il-*performance* tagħha b'mod ġenerali]

Għażel il-kaxxa li taħseb li l-aktar tirrifletti, b'mod ġenerali, il-*performance* ta' **I-Impjegata** meta mqabbla ma' dak li hu mistenni minnha. Tista' tiġġudika billi tevalwa: kemm sar tajjeb ix-xogħol fdat lil **Impjegata**; b'liema mod ġie mwettaq dan ix-xogħol; kemm ix-xogħol kien impenjattiv; u x'riżultati oħra ġew milhuqa minbarra dan ix-xogħol.

L-evalwazzjoni tinkludi tliet skali li juru li x-xogħol hu ta' livell aċċettabbli u skala waħda li turi li x-xogħol magħmul mhux ta' livell aċċettabbli, skond il-kriterji li ġejjin:

- |                                       |   |                                     |
|---------------------------------------|---|-------------------------------------|
| <b>Livell li jeċċedi dak mistenni</b> | Ix-xogħol imwettaq jeċċedi b'mod konsistenti u sinifikanti l-oġettivi jew dak li kien mitlub minnu.   | <input type="checkbox"/>            |
| <b>Livell rakkomandabbli</b>          | Ix-xogħol imwettaq b'mod konsistenti laħaq fil-maġġor parti tiegħu l-oġettivi jew dak li kien mitlub minnu. F'ċerti każi, ir-riżultat jista' ikun eċċeda dak li kien mitlub, filwaqt li f'każi oħra jista' ma jkunx intlaħaq kif mitlub; madanakollu, b'mod ġenerali, ix-xogħol imwettaq laħaq l-oġettivi jew dak li kien mitlub. | <input checked="" type="checkbox"/> |

KEVIN BOH3  
 Secretary

✓  
 SS4

2.

**Hidma  
Sodisfaċenti**

B'mod ġenerali, ix-xogħol imwettaq ta' sikwiet laħaq uħud mill-oġettivi jew dak li kien mitlub. Bi ftiit titjib f'ċerti oqsma tal-pjan ta' ħidma, ix-xogħol imwettaq jista' jittqies bħala sodisfaċenti.

☐

**Livell ta' xogħol  
imwettaq mhux  
aċċettabbli**

Ix-xogħol imwettaq b'mod konsistenti ma laħaqx l-oġettivi jew dak li kien mitlub. Jekk ma jintweriex titjib fix-xogħol għandha tittiehed azzjoni biex is-sitwazzjoni tiġi rrimedjata.

☐

**PERFORMANCE BONUS APPROVAT :** .....<sup>6</sup>.....%

**B'RIŻOLUZZJONI TAL-KUNSILL F'LAQGHA LI SARET**

**NHAR**            **It-Tlieta 16 ta' Diċembru**    **tas-sena**            **2014**

  
**SINDKU**  
**Avv. Dean Hili**

**DATA** ..... 16.12.14 .....

PERFORMANCE BONUS  
(Performance Bonus)

555

V07



### 3.

#### Miżuri li bihom titkejjel il-*Performance* :

[ Din it-Taqsima għandha sservi sabiex turi fid-dettal kif l-*Impjegata* irnexxiela tattwa xogħlha billi jiġu stabbiliti t-tajjeb u l-ħażin permezz ta' diversi metodi ta' kejl. Għal kull fattur għandu jintuża l-ispazju mmarkat "*Kummenti*", fejn jingħataw eżempji speċifiċi li huma l-aktar qrib lejn il-*performance* ta' l-*Impjegata*, li jagħtu stampa ċara tal-miżuri dwar l-*effettività* u dawk il-fatturi l-oħra li jinfluwenzaw il-*performance*. ]

#### MIŻURI TA' KEJL U SPJEGAZZJONIJIET

#### KUMMENTI

##### 1. Volum ta' Xogħol:

Volum ta' xogħol li twettaq kif komparat ma' dak mitlub.

**Tajjeb ħafna**

##### 2. Kwalita' ta' Xogħol:

Preciżjoni u xogħol kif preżentat.

**Tajjeb ħafna**

##### 3. Għarfien tax-Xogħol Assenjat:

Kemm wieħed jaf il-proċeduri, l-apparat u l-metodi, ir-responsabbiltajiet u d-diversi doveri tal-kariga.

**Tajjeb**

##### 4. Affidabilità:

Sa fejn wieħed jista' jafdañ biex iwettaq ix-xogħol assenjat lilu u dan fi żmien stipulat. Għati l-kummenti wkoll dwar *attendenza* u *puntwalita'*.

**Tajjeb ħafna**

##### 5. Innovazzjoni:

Kemm is-Segretarju Eżekuttiv kontinwament jeżamina metodi u *policies* u jagħmel sugġerimenti għal titjib.

**Tajjeb**

**KEVIN BORG**  
*Executive Secretary*

SSb V13

4.

**6. Staff Development:**

Kemm tintwera' konsiderazzjoni lejn *staff* ta' tahtu; kemm isir pjanar dwar xogħol ta' *staff* ta' tahtu, kif ukoll *monitoring*, evalwazzjoni u żvilupp tagħhom.

**Mhux applikabbli**

**7. Kommunikazzjoni:**

Kapaċita' sabiex jikkomunika informazzjoni kemm bil-fomm kif ukoll bil-miktub.

**Tajjeb ħafna**

**8. Teamwork:**

X'relazzjoni teżisti mal-kollegi tax-xogħol u persuni oħra fuq xogħol relatat mal-Kunsill.

**Tajjeb ħafna**

**Evalwazzjoni fil-qosor dwar kemm l-impjegat hu effettiv fuq xogħlu:**

Miżura ta' <i>Performance</i>	Għoli	Medju	Sodisfaċenti	Mhux Aċċettabbli
1. Volum ta' Xogħol	✓			
2. Kwalita' tax-Xogħol	✓			
3. Għarfien tax-Xogħol		✓		
4. Affidabilità	✓			
5. Innovazzjoni		✓		
6. <i>Staff Development</i>			Mhux applikabbli	
7. Kommunikazzjoni	✓			
8. <i>Teamwork</i>	✓			

**KEVIN BORG**  
Executive Secretary

5.

**Marka Globali** [Għamel x fejn japplika] :

Jeċċedi dak mistenni minnu

Livell Rakkomandabbli

*Performance* Sodisfaċenti

Livell mhux aċċettabbli

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**Kummenti ġenerali mis-Segretarju Eżekuttiv:**

Kien hemm titjib ġenerali fuq is-sena li għaddiet għalkemm dejjem ikun għad hemm lok t'aktar titjib, speċjalment fl-użu ta' l-informatika.

Il-pożizzjoni tiegħek titlob li tintrefa' aktar responsabbilita' u li tiegħu aktar responsabbilita' dwar ix-xogħol li jkun qed isir.

Tibżax tiegħu deċiżjonijiet meta jkunu fil-livell tax-xogħol tiegħek speċjalment meta s-Segretarju Eżekuttiv ma jkunx preżenti u jkun diga ta direzzjoni.

Xi drabi jkun hemm bżonn li titieħed flit aktar inizjattiva kif ukoll tintrefa' responsabbilita' fejn ikun hemm bżonn.

Kuntent bit-team work li hemm, fejn hawn ukoll kien hemm titjib konsiderevoli.

KEVIN BOON  
Executive Secretary

558

V13

6.

**Pjan għal titjib fix-xogħol :**

[ Din it-Taqsima hi maħsuba sabiex jiġi formulat pjan biex titjeb dak is-settur li hemm bżonn ta' titjib fih. ]

**Fattur ta' *Performance***

**Rakkomandazzjoni kif jista' jiġi mtejjeb il-livell tax-xogħol ta' l-Impjegata.**

**Aktar kuraġġ biex tiegħu deċiżjoni u mhux tibqa' lura**

**Kummenti ta' l-Impjegata:**

**L-evalwazzjoni t'hawn fuq giet moqrija u diskussa ma' l-Impjegata.**

**Segretarju Eżekuttiv  
Kevin Borg**

**Impjegata  
Alison Gixti**

16/12/14

**Data**

**KEVIN BORG**  
*Executive Secretary*

SS9 V13

## PERFORMANCE BONUS APPRAISAL

Isem	<b>Kirsty Rizzo</b>	Kariga	<b>Skrivana</b>
Perjodu tal-Evaluazzjoni	<b>Jannar sa Diċembru 2014</b>		
Žmien tal-Kariga	<b>Sa minn Lulju 2008</b>		
Kunsill Lokali	<b>Pembroke</b>		

### PERFORMANCE B'MOD ĠENERALI :

[ Din it-Taqsima għandha sservi biex **I-Impjegata** tkun jaf kif kienet il-*performance* tagħha b'mod ġenerali]

Għażel il-kaxxa li taħseb li l-aktar tirrifletti, b'mod ġenerali, il-*performance* ta' **I-Impjegata** meta mqabbla ma' dak li hu mistenni minnha. Tista' tiġġudika billi tevalwa: kemm sar tajjeb ix-xogħol fdat lil **Impjegata**; b'liema mod ġie mwettaq dan ix-xogħol; kemm ix-xogħol kien impenjattiv; u x'riżultati oħra ġew milħuqa minbarra dan ix-xogħol.

L-evalwazzjoni tinkludi tliet skali li juru li x-xogħol hu ta' livell aċċettabbli u skala waħda li turi li x-xogħol magħmul mhux ta' livell aċċettabbli, skond il-kriterji li ġejjin:

- |                                       |   |                                     |
|---------------------------------------|---|-------------------------------------|
| <b>Livell li jeċċedi dak mistenni</b> | Ix-xogħol imwettaq jeċċedi b'mod konsistenti u sinifikanti l-oġettivi jew dak li kien mitlub minnu.   | <input type="checkbox"/>            |
| <b>Livell rakkomandabbli</b>          | Ix-xogħol imwettaq b'mod konsistenti laħaq fil-maġġor parti tiegħu l-oġettivi jew dak li kien mitlub minnu. F'ċerti każi, ir-riżultat jista' ikun eċċeda dak li kien mitlub, filwaqt li f'każi oħra jista' ma jkunx intlaħaq kif mitlub; madanakollu, b'mod ġenerali, ix-xogħol imwettaq laħaq l-oġettivi jew dak li kien mitlub. | <input checked="" type="checkbox"/> |

**KEVIN BORG**  
Executive Secretary

2.

**Hidma  
Sodisfaċenti**

B'mod ġenerali, ix-xogħol imwettaq ta' sikwiet laħaq uħud mill-oġġettivi jew dak li kien mitlub. Bi f'tit titjib f'ċerti oqsma tal-pjan ta' ħidma, ix-xogħol imwettaq jista' jitleqq b'ħala sodisfaċenti.

☐

**Livell ta' xogħol  
imwettaq mhux  
aċċettabbli**

Ix-xogħol imwettaq b'mod konsistenti ma laħaqx l-oġġettivi jew dak li kien mitlub. Jekk ma jintweriex titjib fix-xogħol għandha tittiehed azzjoni biex is-sitwazzjoni tigi rrimedjata.

☐

**PERFORMANCE BONUS APPROVAT :** .....<sup>6</sup>.....%

**B'RIŻOLUZZJONI TAL-KUNSILL F'LAQGHA LI SARET**

**NHAR**      **It-Tlieta 16 ta' Diċembru**    **tas-sena**      **2014**

  
**SINDKU** .....  
**Avv. Dean Hili**

**DATA** .....<sup>16.12.14</sup>.....

**KEVIN BORG**  
*Executive Secretary*

S61 17

### 3.

#### **Miżuri li bihom titkejjel il-*Performance* :**

[ Din it-Taqsima għandha sservi sabiex turi fid-dettal kif **I-Impjegata** irnexxiela tattwa xogħlha billi jiġu stabbiliti t-tajjeb u l-ħażin permezz ta' diversi metodi ta' kejl. Għal kull fattur għandu jintuża l-ispazju mmarkat "*Kummenti*", fejn jingħataw eżempji speċifiċi li huma l-aktar qrib lejn il-*performance* ta' **I-Impjegata**, li jagħtu stampa ċara tal-miżuri dwar l-*effettività* u dawk il-fatturi l-oħra li jinfluwenzaw il-*performance*. ]

#### **MIŻURI TA' KEJL U SPJEGAZZJONIJIET**

#### **KUMMENTI**

##### **1. Volum ta' Xogħol:**

Volum ta' xogħol li twettaq kif komparat ma' dak mitlub.

**Tajjeb ħafna**

##### **2. Kwalita' ta' Xogħol:**

Preciżjoni u xogħol kif preżentat.

**Tajjeb ħafna**

##### **3. Għarfien tax-Xogħol Assenjat:**

Kemm wieħed jaf il-proċeduri, l-apparat u l-metodi, ir-responsabbiltajiet u d-diversi doveri tal-kariga.

**Tajjeb**

##### **4. Affidabilità:**

Sa fejn wieħed jista' jafdaħ biex iwettaq ix-xogħol assenjat lilu u dan fi żmien stipulat. Għati l-kummenti wkoll dwar *attendenza* u *puntwalità*.

**Tajjeb ħafna**

##### **5. Innovazzjoni:**

Kemm is-Segretarju Eżekuttiv kontinwament jeżamina metodi u *policies* u jagħmel sugġerimenti għal titjib.

**Tajjeb**

**KEVIN BORG**  
*Executive Secretary*

4.

**6. Staff Development:**

Kemm tintwera' konsiderazzjoni lejn *staff* ta' tahtu; kemm isir pjanar dwar xogħol ta' *staff* ta' tahtu, kif ukoll *monitoring*, evalwazzjoni u żvilupp tagħhom.

**Mhux applikabbli**

**7. Komunikazzjoni:**

Kapaċita' sabiex jikkomunika informazzjoni kemm bil-fomm kif ukoll bil-miktub.

**Tajjeb ħafna**

**8. Teamwork:**

X'relazzjoni teżisti mal-kollegi tax-xogħol u persuni oħra fuq xogħol relatat mal-Kunsill.

**Tajjeb ħafna**

**Evalwazzjoni fil-qosor dwar kemm l-impjegat hu effettiv fuq xogħlu:**

Mizura ta' Performance	Għoli	Medju	Sodisfaċenti	Mhux Aċċettabbli
1. Volum ta' Xogħol	✓			
2. Kwalita' tax-Xogħol	✓			
3. Għarfien tax-Xogħol		✓		
4. Affidabilita'	✓			
5. Innovazzjoni		✓		
6. Staff Development			Mhux applikabbli	
7. Komunikazzjoni	✓			
8. Teamwork	✓			

**KEVIN BORG**  
Executive Secretary



5.

**Marka Globali** [Għamel x fejn japplika] :

Jeċċedi dak mistenni minnu

Livell Rakkomandabbli

*Performance* Sodisfaċenti

Livell mhux aċċettabbli

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**Kummenti ġenerali mis-Segretarju Eżekuttiv:**

Kien hemm titjib ġenerali fuq is-sena li għaddiet għalkemm għad hemm lok t'aktar titjib.

Hemm bżonn li jkun hemm titjib meta taħdem taħt pressjoni kif ukoll li jinżamm rendikont tax-xogħol li jkun sar kif ukoll rendikont ta' dak li jkun għad hemm pendent nkluz follow up t'azzjonijiet li jkunu qed jittieħdu. Importanti li jkun hemm aktar multi tasking.

Xi drabi jkun hemm bżonn li titieħed ftit aktar inizjattiva kif ukoll tintrefa' responsabbilita' fejn ikun hemm bżonn.

Kuntent bit-team work li hemm, fejn hawn ukoll kien hemm titjib konsiderevoli.

**KEVIN BORG**  
*Executive Secretary*

564 V17

6.

**Pjan għal titjib fix-xogħol :**

[ Din it-Taqsima hi maħsuba sabiex jiġi formulat pjan biex titjib dak is-settur li hemm bżonn ta' titjib fih. ]

**Fattur ta' Performance**

**Rakkomandazzjoni kif jista' jiġi mtejjeb il-livell tax-xogħol ta' l-Impjegata.**

**Kuraġġ li tiegħu aktar inizjattiva u anqas dipendenza dament li dak li jkun qed isir ikun fil-kompetenza tiegħek.**

**Ftit aktar inizjattiva fuq follow ups t'affajiet pendenti minn żmien għal żmien**

**kummenti ta' l-Impjegata:**

**L-evalwazzjoni t'hawn fuq giet moqrija u diskussa ma' l-Impjegata.**

**Segretarju Eżekuttiv  
Kevin Borg**

**Impjegata  
Kirsty Rizzo**

16/12/14

**Data**

**KEVIN BORG  
Executive Secretary**

565 VIT

## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur	Ammont tal-Invoice	Ammont li ser jithallas	Metodu*	Deskrizzjoni	Data tal-Invoice	Nru. tal-Invoice	Nru. tal-PR	Nru. tal-PO	Nru. tan-Nominal Account	Nru. Ta' Ċekk
873 Maltapost plc	€99.84	€99.84	D	INV	384 postage stamps	20/11/14	20517022	244/2014	2650	11775
874 Staff	€3,875.30	€3,875.30			Staff Nov Salary	28/11/14			1200	11776/7879
875 Staff	€211.57	€211.57			Staff Nov overtime	28/11/14			1700	11778/79
876 Dean Hili	€458.35	€458.35			Nov Honoraria	28/11/14			1100	11777
877 CIR	€114.00	€114.00			Nov Mayor Honoraria Tax	28/11/14			1100	11780
878 CIR	€883.51	€883.51			Nov Employee NI + IT	28/11/14			1200	
879 CIR	€419.51	€419.51			Nov Employer NI	28/11/14			1500	
880 Arms	€260.00	€260.00	D	INV	Applications 2 temp meters re Christmas lights	25/11/14			3010	11781
881 Zammit Trading Ltd.	€38.94	€38.94	D	INV	z fold tissues	05/12/14	189034	264/2014	2220	11782
882 Petty cash	€168.21	€168.21	D	INV	November petty cash	30/11/14				11783
883 Interecomp	€68.61	€68.61	K	INV	6460 FSMA (October copies)	31/10/14	189337		2670	
884 Miller Distributors Ltd.	€16.78	€16.78	K	INV	Books for public library	18/11/14	250329	236/2014	2995	
885 Audio Visual Centre Ltd.	€13.56	€13.56	K	INV	Books for public library	19/11/14	370288	235/2014	2995	
886 Audio Visual Centre Ltd.	€25.56	€25.56	K	INV	Books for public library	18/11/14	370251	235/2014	2995	
887 Arms	€670.28	€670.28	D	INV	PLC Office Dawl (08/07/14-30/09/14)	13/11/14	19468433		2130	
888 Arms	€49.17	€49.17	D	INV	PLC Office Ilma (08/07/14-30/09/14)	13/11/14	19468433		2140	
889 Arms	€209.78	€209.78	D	INV	Gnien M. Teresa Dawl (08/07/14-30/09/14)	13/11/14	19468432		2130	
890 Arms	€30.27	€30.27	D	INV	Gnien M. Teresa Ilma (08/07/14-30/09/14)	13/11/14	19468432		2140	
891 Arms	€88.03	€88.03	D	INV	Pembroke Battery Dawl (08/07/14-30/09/14)	13/11/14	19468431		2130	
892 Pembroke Self Service	€61.93	€61.93	D	INV	Eats during Council meetings	18/11/14	978749	240/2014	3310	
<b>Sub Total c/f</b>		<b>€7,763.20</b>								
<b>Total</b>		<b>€7,763.20</b>								

**KEVIN BORG**  
Executive Secretary

**Pembroke Local Council**

Alamein Road  
Pembroke, PBK 1776,  
Malta.

Tel : (+356) 2137 2111 Fax : (+356) 2137 2555  
Web page : www.pembroke.gov.mt  
e-mail : pembroke.le@gov.mt

Sindku Avv. D. Hili

Segretarju Eżekuttiv K. Borg

Approvati fis-Seduta Nru: 18/K7/2014

D - Direct Order, T - Tender, K - Kwotazzjonijiet, PP - Part Payment, PF - Paid in Full.

Skeda tal-Hlas - Mln 18\_K7\_2014

1 of 9

Vici Sindku R. Lanzon Kunsillier E. Vella Brincat Kunsillier M. Causon Kunsillier C. Cesare

Sok II

566

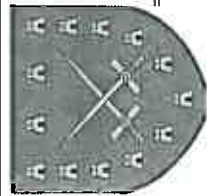
## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur	Ammont tal-Invoice	Ammont li ser jifhallas	Metodu*	Deskrizzjoni	Data tal-Invoice	Nru. tal-Invoice	Nru. tal-PR	Nru. tal-PO	Nru. tan-Nominal Account	Nru. Ta' Ċekk
893 Koptasin	€199.50	€199.50	T	INV Tabelli residential parking scheme	29/10/14	20134		205/2014	2313	
894 Koptasin	€48.36	€48.36	T	INV Tabella Gnien 4 ta' Lulju dwar il-harness	29/10/14	20134		160/2014	2313	
895 Koptasin	€57.85	€57.85	T	INV Triq Falaise u Alamein - No waiting & disabled	29/10/14	20134		212/2014	2313	
896 Koptasin	€57.90	€57.90	T	INV 2 no parking on the grass signs	29/10/14	20134		186/2014	2313	
897 Koptasin	€137.75	€137.75	T	INV Mera Triq Decelis c/w W Harding	29/10/14	20134		127/2014	2313	
898 MITA	€416.85	€416.85	D	INV Support connectivity Oct to Dec 2014	19/11/14	SIN31076			3060	
899 MITA	€4.97	€4.97	D	INV Jul to Sept - Councillor Vella Brincat email	20/11/14	SIN31145			3060	
900 Signal 8 Security Malta	€128.01	€128.01	K	INV Nov cash collection service	30/11/14	2230			3060	
901 Pulcin Developers Ltd.	€702.93	€702.93	D	INV Blajjet tal-precast concrete - gibja fuq il-blat	18/11/14	36		230/2014	2311	
902 Printart	€176.64	€176.64	K	INV 100 A4 bin stickers	26/11/14	2821		243/2014	2610	
903 Miller Distributions Ltd.	€14.24	€14.24	K	INV Books for public library	01/12/14	251303		236/2014	2995	
904 Miller Distributions Ltd.	€24.38	€24.38	K	INV Books for public library	03/12/14	251411		236/2014	2995	
905 Arms	€77.91	€77.91	D	INV Dawl Gnien 4 ta' Lulju (17/07 - 28/10/14)	24/11/14	19522331			2130	
906 Arms	€33.84	€33.84	D	INV Ilma Gnien 4 ta' Lulju (26/07 - 28/10/14)	24/11/14	19522332			2140	
907 GO	€15.58	€15.58	D	INV 21372555 - Dec rent	02/12/14	40836777			2150	
908 GO	€0.27	€0.27	D	INV 21372555 - Nov calls	02/12/14	40836777			2160	
909 GO	€18.52	€18.52	D	INV 21372111 - Dec rent	02/12/14	40836878			2150	
910 GO	€0.00	€0.00	D	INV 21372111 - Nov calls	02/12/14	40836878			2160	
911 Smart Office Supplies Ltd.	€106.20	€106.20	K	INV Coloured photocopy paper	03/12/14	14876		263/2014	2960	
912 Smart Office Supplies Ltd.	€115.08	€115.08	K	INV Toners	03/12/14	14876		263/2014	2210	
<b>Sub Total c/f</b>		<b>€2,336.78</b>								
<b>Sub Total b/f</b>		<b>€7,763.20</b>								
<b>Total</b>		<b>€10,099.98</b>								

KEVIN B. COOPER  
Executive Secretary

**Pembroke Local Council**  
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e-mail : pembroke.lc@gov.mt



Segretariju Eżekuttiv K. Borg

Sindku Avv. D. Hili

Approvati fis-Seduta Nru: 18/K/7/2014

Kunsillier C. Cesare

Kunsillier M. Causon

Kunsillier E. Vella Brincat

Kunsillier R. Lonzon

D - Direct Order, T - Tender, K - Kwotazzjonijiet, PP - Part Payment, PF - Paid in Full.

## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur	Ammont li ser Jithallas	Metodu*	Deskrizzjoni	Data tal-Invoice	Nru. tal-Invoice	Nru. tal-PR	Nru. tal-PO	Nru. tan-Nominal Account	Nru. Tač Čekk
913 Smart Office Supplies Ltd.	€155.45	K	INV Stationery	03/12/14	14876		263/2014	2620	
914 Charlie Mifsud	€1,425.00	T	INV Soft areas - Nov 20 days	03/12/14	1094			3064	
915 Charlie Mifsud	€1,425.00	T	INV Non Urban - Nov 20 days	03/12/14	1095			3052	
916 Charlie Mifsud	€1,227.88	T	INV Parks & Gardens - Nov	03/12/14	1096			3061	
917 Charlie Mifsud	€119.70	T	INV Parks & Gardens (MTA area) - Nov	03/12/14	1097			3061	
918 Charlie Mifsud	€982.68	T	INV Bulky Refuse - Nov	03/12/14	1098			3042	
919 WasteServ Malta Ltd.	€977.02	D	INV Oct 16-31 tipping (Gov. Alloc./12 = € 13,010/12)	15/11/14	53510			3043	
920 J&K Contractors Ltd.	€317.14	T	INV Lay precast concrete beams - għija fuq il-blat	24/11/14	1444-14		228/2014	2311	
921 J&K Contractors Ltd.	€222.86	T	INV Paving blocks bankina Triq C. Sciberras	24/11/14	1445-14		233/2014	2311	
922 J&K Contractors Ltd.	€1,725.71	T	INV Coping tal-haġi Triq Tobruk	24/11/14	1445-14		163/2014	2311	
923 J&K Contractors Ltd.	€625.50	T	INV Trinka fi Triq Patri Odonk Grima	24/11/14	1445-14		135/2014	2311	
924 J&K Contractors Ltd.	€668.57	T	INV Kapielli Triq Cocks u l-inhawi	24/11/14	1445-14		204/2014	2311	
925 J&K Contractors Ltd.	€609.16	T	INV Central strip Wesghet ix-Xelter	24/11/14	1445-14		221/2014	2311	
926 J&K Contractors Ltd.	€366.66	T	INV Covers tal-hadid fuq il-bankina fi Triq Mediterran	24/11/14	1445-14		241/2014	2311	
927 J&K Contractors Ltd.	€0.00	T	INV Tiswija ta' gradilji għjun fi Triq il-Mediterran	24/11/14	1445-14		253/2014	2311	
928 J&K Contractors Ltd.	€1,238.09	T	INV Provista u nstallar ta' cast iron ploe	24/11/14	1445-14		247/2014	2311	
929 J&K Contractors Ltd.	€148.57	T	INV Installazzjoni ta' numru ta' litter bins	24/11/14	1445-14		219/2014	2311	
930 J&K Contractors Ltd.	€74.30	T	INV Tiswija ta' gradilji għjun fi Triq il-Mediterran	24/11/14	1445-14		253/2014	2311	
931 HSBC	€5.00	D	INV Bank charges for Nov	25/11/14				3035	
932 Christian Galea	€2,835.00	T	INV Refuse Collection - Nov 22 days	30/11/14	293			3041	
<b>Sub Total c/f</b>	<b>€15,149.29</b>								
<b>Sub Total b/f</b>	<b>€10,099.98</b>								
<b>Total</b>	<b>€25,249.27</b>								

## Pembroke Local Council

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Sindku Adv. D. Hili

Segretariju Eżekuttiv K. Borg

Approvati fis-Seduta Nru: 18/K7/2014

D - Direct Order, T - Tender, K - Kwotazzjonijiet, PP - Part Payment, PF - Paid in Full.

Vice Sindku R. Lanzon

Kunsillier E. Vella Brincat

Kunsillier M. Causon

Kunsillier C. Cesare

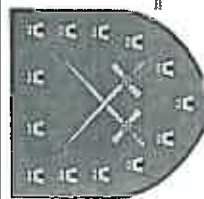


## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur	Ammont li ser Jithallas	Metodu*	Deskrizzjoni	Data tal-Invoice	Nru. tal-Invoice	Nru. tal-PR	Nru. tal-PO	Nru. tan-Nominal Account	Nru. Ta' Ċekk
933 Christian Galea	€1,425.00	T	Urban street Cleaning - Nov 20 days	30/11/14	292			3051	
934 J&K Contractors Ltd.	€674.29	T	Rain water culvers maintenance	28/10/14	1441-14		167/2014	2311	
935 J&K Contractors Ltd.	€333.33	T	Tiswijiet ta' hitan St Patricks	28/10/14	1441-14		163/2014	2311	
936 J&K Contractors Ltd.	€297.14	T	Tiswijiet ta' hitan Triq Jum Pembroke	28/10/14	1441-14		163/2014	2311	
937 J&K Contractors Ltd.	€222.86	T	Tiswijiet ta' hitan Triq Alamein / Suffolk	28/10/14	1441-14		163/2014	2311	
938 J&K Contractors Ltd.	€297.14	T	Tiswijiet ta' hitan Triq Sir Luigi Preziosi	28/10/14	1441-14		163/2014	2311	
939 J&K Contractors Ltd.	€148.57	T	Tiswijiet ta' hitan dahla ta' Pembroke u planter	28/10/14	1441-14		178/2014	2311	
940 J&K Contractors Ltd.	€74.29	T	Tiswijiet ta' hajt San Gorg faccata ta' l-ITS	28/10/14	1441-14		187/2014	2311	
941 J&K Contractors Ltd.	€184.76	T	Tindif generali f'St Patricks	28/10/14	1441-14		163/2014	2311	
942 J&K Contractors Ltd.	€259.05	T	Tindif generali Triq Suffolk	28/10/14	1441-14		163/2014	2311	
943 J&K Contractors Ltd.	€160.00	T	Tiswijiet dahla ta' Pembroke u mal-crash barrier	28/10/14	1441-14		177/2014	2311	
944 J&K Contractors Ltd.	€74.29	T	Tiswijiet dfi Triq Jum Pembroke	28/10/14	1441-14		26/2013	2311	
945 J&K Contractors Ltd.	€260.95	T	Tiswijiet fi Triq Pietru Darnenia	28/10/14	1441-14		163/2014	2311	
946 J&K Contractors Ltd.	€181.90	T	Tiswijiet ta' targa quddiem Sit B	28/10/14	1441-14		185/2014	2311	
947 J&K Contractors Ltd.	€265.52	T	Tiswijiet ta' kaptelli fi Triq Kurumell Cocks	28/10/14	1441-14		180/2014	2311	
948 J&K Contractors Ltd.	€74.29	T	Tqeghied ta' blajiet fuq bokka ta' gbjia	28/10/14	1441-14		220/2014	2311	
949 J&K Contractors Ltd.	€1,907.14	T	Manutenzjoni ta' outcrop Triq Pari i Vella	28/10/14	1441-14		132/2014	2311	
950 Joseph Caruana	€23,215.65	T	Balance re upgrading works Gnien ta' Kalkutta	11/06/14	2			2310	
951 Koptasin	€275.22	T	10 tabelli dwar poop fairy, ect	09/12/14	20210		224/2014	2313	
952 Koptasin	€43.60	T	2 tabelli bring in site Triq Pietru Darnenia	09/12/14	20210		254/2014	2313	

Sub Total c/f	€30,374.99	€17,223.76
Sub Total b/f	€25,249.27	€24,803.71
Total	€55,624.26	€42,027.47



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 e-mail : pembroke.lc@gov.mt

Sindku Avv. D. Hili

Segretarju Eżekuttiv K. Borg

Approvati fis-Seduta Nru: 18/K7/2014

Vici Sindku R. Lanzon Kunsillier E. Vella Brincat Kunsillier M. Causon Kunsillier C. Cesare

D - Direct Order, T - Tender, K - Kwotazzjonijiet, PP - Part Payment, PF - Paid in Full.

Dot 14

## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur	Ammont li ser Jithallas	Metodu*	Deskrizzjoni	Data tal-Invoice	Nru. tal-Invoice	Nru. tal-PR	Nru. tal-PO	Nru. tan-Nominal Account	Nru. Ta' Cekk
953 Koptasin	€80.49	T	INV Road marking fi Triq Camillo Sciberras	21/11/14	20188		225/2014	2314	
954 Koptasin	€62.01	T	INV Road marking fi Triq Tunis	21/11/14	20188		246/2014	2314	
955 Koptasin	€221.30	T	INV Road marking fi Triq Tunis u Ambem	21/11/14	20188		198/2014	2314	
956 Koptasin	€62.20	T	INV Road markings Wesghet ix-Xelter	21/11/14	20185		218/2014	2314	
957 Koptasin	€74.50	T	INV Road markings Triq Tunis	16/10/14	20176		174/2014	2314	
958 Koptasin	€65.20	T	INV Road markings Triq il-Prof. Walter Ganado	16/10/14	20176		214/2014	2314	
959 Koptasin	€8.49	T	INV Road markings Triq Pietru Darnenia	16/10/14	20176		174/2014	2314	
960 Vodafone	€51.50	K	INV 79372111 - Nov Vodafone Red	01/12/14	4400288			2150	
961 WasteServ Malta Ltd.	€677.80	D	INV Nov 3-11 tipping (Gov. Alloc./12 = € 13,010/12)	01/12/14	53829			3043	
962 Raphael Carabott	€425.00	T	INV Nov CM fee	30/11/14	08-14			3120	
963 Intercomp	€109.33	K	INV Nov FSMA 10295 copies	30/11/14	191680			2670	
964 Smart Office Supplies Ltd.	€20.65	K	INV Lamination pockets	05/12/14	15033		263/2014	2620	
965 Lara Calleja	€127.80	D	INV Nov librarian services	05/12/14	142			2995	
966 Enemalta	€233.00	D	INV 2015 annual fee re database and forms	04/12/14	2326			2130	
967 Audio Visual Centre Ltd.	€42.47	K	INV Books for library	13/10/14	1813		235/2014	2995	
968 Ell's Urban Services	€1,202.50	T	INV Patching Triq Gabrielle Henin	14/12/14	436		265/2014	2311	
969 Ell's Urban Services	€1,419.67	T	INV Patching Triq Martin Luther King	14/12/14	436		223/2014	2311	
970 Ell's Urban Services	€1,210.90	T	INV Patching Parking area c/w Triq Alamein	14/12/14	436		223/2014	2311	
971 Ell's Urban Services	€52.12	T	INV Patching Triq Normandy	14/12/14	436		265/2014	2311	
972 Ell's Urban Services	€411.78	T	INV Patching Triq Tobruk	14/12/14	436		265/2014	2311	
<b>Sub Total c/f</b>	<b>€6,558.71</b>								
<b>Sub Total b/f</b>	<b>€25,249.27</b>								
<b>Total</b>	<b>€31,807.98</b>								

\* awaiting confirmation



Sindku Avv. D. Hili

Segretarju Eżekuttiv K. Borg

Approvati fis-Seduta Nru: 18/K7/2014

Vici Sindku R. Lanzon

Kunsillier E. Vella Brincat

Kunsillier M. Causon

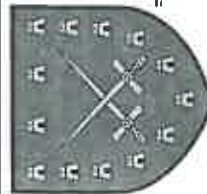
Kunsillier C. Cesare

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## Skeda tal-Hlasijiet - Rapport ta' Xiri u Pagamenti

Data: 19/11/2014 sa 16/12/2014

Fornitur		Ammont li ser Jithallas	Metodu*	Deskrizzjoni	Data tal- Invoice	Nru. tal- Invoice	Nru. tal- PR	Nru. tal- PO	Nru. tan- Nominal Account	Nru. Ta' - Čekk
973	Ell's Urban Services	€51.60	T	INV Patching Triq Prof's Walter Ganado	14/12/14	436		231/2014	2311	
974	Ell's Urban Services	€535.62	T	INV Patching Triq hdejn il-Pembroke Athleta FC	14/12/14	436		209/2013	2311	
975	Ell's Urban Services	€858.29	T	INV Patching Triq li tagħti għal-RO Plant	14/12/14	436		231/2014	2311	
976	Ell's Urban Services	€664.61	T	INV Patching Triq Burma	14/12/14	436		231/2014	2311	
977	Ell's Urban Services	€323.18	T	INV Patching Triq P. Serafin Zurb u hdejn garaxxijiet	14/12/14	436		231/2014	2311	
978	Ell's Urban Services	€393.57	T	INV Patching Triq Juno	14/12/14	436		12/2014	2311	
979	Ell's Urban Services	€49.32	T	INV Patching Triq L-Imhallet William Harding	14/12/14	436		209/2013	2311	
980	Ell's Urban Services	€31.06	T	INV Patching Triq Ferdinand Gregh	14/12/14	436		209/2013	2311	
981	Ell's Urban Services	€139.73	T	INV Patching Triq Falaise	14/12/14	436		209/2013	2311	
982	Ell's Urban Services	€285.52	T	INV Patching Triq Sir Adrian Dingli	14/12/14	436		209/2013	2311	
983	Ell's Urban Services	€379.17	T	INV Patching Triq Jum Pembroke	14/12/14	436		137/2013	2311	
984	Ell's Urban Services	€13.50	T	INV Patching Triq il-Kurunell Lorenzo Manche'	14/12/14	436		209/2013	2311	
985	Ell's Urban Services	€91.09	T	INV Patching Triq Dum Amabile Sisner	14/12/14	436		209/2013	2311	
986	Ell's Urban Services	€29.16	T	INV Patching Triq Salvatore Castaldi	14/12/14	436		209/2013	2311	
987	Ell's Urban Services	€103.95	T	INV Patching Triq il-Kurunell Cocks	14/12/14	436		209/2013	2311	
988	Ell's Urban Services	€14.40	T	INV Patching Triq Tunis	14/12/14	436		209/2013	2311	
989	Ell's Urban Services	€682.51	T	INV Patching Triq Pietru Darmania	15/12/14	437		160/2013	2311	
990	Ell's Urban Services	€102.96	T	INV Patching Triq Emmanuel Buhagiar	16/12/14	438		209/2013	2311	
991	Ell's Urban Services	€74.98	T	INV Patching Triq il-Torri tal-Madliena	17/12/14	439		88/2014	2311	
992	Ell's Urban Services	€1,342.81	T	INV Patching Triq biswit il-BMX u l-akwata	18/12/14	440		49/2014	2311	
<b>* Avanzij ce t-tgħid</b>										
Sub Total c/f		€6,167.03								
Sub Total b/f		€31,807.98								
Total		€37,975.01								



**Pembroke Local Council**  
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Sindku Avv. D. Hili

Segretarju Eżekutiv K. Borg

Approvati fis-Setuta Nru: 18/K7/2014

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Vici Sindku R. Lanzon Kunsillier E. Vella Brincat Kunsillier M. Causon Kunsillier C. Cesare



## Data: 19/11/2014 sa 16/12/2014

**KEVIN BORG**  
*Executive Secretary*

\* Aug 14 celebration

Sub Total c/f	€843.48	€843.48
Sub Total b/f	€37,975.01	€37,393.73
Total	€38,818.49	€38,237.21

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e-mail : [pembroke.ic@gov.mt](mailto:pembroke.ic@gov.mt)

**Sindku Aw. D. Hili**

**Segretariju Ežekuttiv K. Borg**

**Approvati fis-Seduta Nru: 18/K7/2014**

D - Direct Order, T - Tender, K - Kwotazjonijiet, PP - Part Payment, PF - Paid in Full,

**Vici Sindku R. Lanzon**

Kunsillier E. Vella Brincat

**Kunsillier M. Causon**

**Kunsillier C. Cesare**

## Skeda tad-Dhul bejn 19/11/2014 - 16/12/2014

	Deskrizzjoni	Ammont tad-Dhul	Nru. tan-Nominal Account	Data	Nru. Tar-Riċevuta
438	HSBC - Fixed Acc Bank Interest Received	€43.92	0091	18/11/14	
439	Malta Judo Federation - 4 no parking stickers	€4.00	0066	18/11/14	3871
440	MA Crocker - Permess ghal-open skip	€2.10	0066	19/11/14	3872
441	C. Meyer - Permess ghall-High up	€2.33	0066	21/11/14	3873
442	S. Camilleri - Pembroke Book	€2.50	0066	21/11/14	3874
443	M. Micallef - Permess ghal-open skip	€4.48	0066	22/11/14	3875
444	S. Azzopardi - Permess ghal-open skip	€3.32	0066	24/11/14	3876
445	Pembroke. Borg - 4 no parking stickers	€4.00	0066	21/11/14	3877
446	P. Pace - Permess ghall-High up	€2.33	0066	25/11/14	3878
447	L. Gregory - Permess ghall-High up	€2.33	0066	25/11/14	3879
448	Hsara minn student Franciz	€44.00	0066	25/11/14	3880
449	C. Busuttil - Permess ghall-High up	€2.33	0066	25/11/14	3881
450	C. Caruana Theuma - Permess ghall-High up	€2.33	0066	26/11/14	3882
451	V. Agius - Permess ghal open skip	€2.16	0066	26/11/14	3883
452	J. Attard - Permess ghal open skip	€5.65	0066	28/11/14	3884
453	C. Busuttil - Permess ghall-High up	€2.33	0066	01/12/14	3885
454	D. Zahra - Permess ghall-High up	€2.33	0066	01/12/14	3886
455	L. Gregory - Permess ghall-High up	€2.33	0066	02/12/14	3887
456	L. Gregory - Permess ghall-High up	€2.33	0066	02/12/14	3888
457	Regjun Tramuntana - Inv 8/2014 re Feb 2014	€40.78	0038	03/12/14	3889
458	Regjun Tramuntana - Inv 12/2014 re Mar 2014	€100.20	0038	03/12/14	3889
459	Regjun Tramuntana - Inv 67/2013 re Nov 2013	€88.53	0038	03/12/14	3889
460	Regjun Tramuntana - Inv 68/2013 re Dec 2013	€64.05	0038	03/12/14	3889
461	Regjun Tramuntana - Inv 46/2013 re Jul 2013	€67.55	0038	03/12/14	3889
462	DGL - Skema Live Streaming	€2,300.00		05/12/14	
463	C. Busuttil - Permess ghall-High up	€4.66	0066	05/12/14	3890
464	V. Galdes - Permess ghall-High up	€2.33	0066	05/12/14	3891
465	V. Agius - Permess ghal open skip	€5.65	0066	05/12/14	3892
466	R. Azzopardi - Permess ghall-High up	€2.33	0066	05/12/14	3893
467	M. Catania - Permess ghall-High up	€2.33	0066	09/12/14	3894
<b>Sub Total c/f</b>		<b>€2,815.51</b>			
<b>Sub Total b/f</b>		<b>€2,815.51</b>			

Seduta Nru: 18/K7/2014

Sindku Avv. Dean Hili

Vici Sindku Raymond Lanzon

Segretarju Eżekuttiv Kevin Borg

Kunsillier Evelyn Vella Brincat

Kunsillier Mark Causon

Kunsillier Charles Cesare

